

AGENDA
CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS
2150 Universal City Blvd, Universal City, TX 78148
Regular Meeting, Tuesday, July 16, 2024 @ 6:30 P.M.

1. CALL TO ORDER: Mayor Tom Maxwell at 6:30 p.m.
2. QUORUM CHECK and VOTE TO CONSIDER THE EXCUSE OF ABSENT MEMBERS (if applicable):
3. INVOCATION and PLEDGE OF ALLEGIANCE:
4. STAFF REPORTS AND OTHER DISCUSSION ITEMS: Items in this section are not expected to require action by City Council and are generally for information only. However, any item listed in this section may become an action item without further notice with the consent of the Mayor at the request of any Councilmember.
 - a. CITY MANAGER'S REPORT:
 - b. STAFF REPORT:
5. CITIZENS TO BE HEARD: At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing elsewhere in this agenda. *PLEASE NOTE NO CITY COUNCIL DISCUSSION, RESPONSE, DELIBERATION, OR ACTION WILL BE TAKEN ON THIS TOPICS AT THIS TIME.* Please limit your comments to three minutes.
6. ANNOUNCEMENTS: With respect to items not listed elsewhere on this agenda, members may report on items of community interest e.g., community or employee awards, proclama, events, and recognitions. Members may also request specific information or a recitation of existing policy from Staff, or request placement of items on the agenda for discussion or action at a following meeting.
 - a. CITY MANAGER'S ANNOUNCEMENTS
 - b. MAYOR'S ANNOUNCEMENTS
 - c. COUNCILMEMBERS' ANNOUNCEMENTS
7. CONSENT AGENDA:

TAB A: All matters listed under this item are considered to be routine by City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

 - 11) [Consider the minutes of the Tuesday, 18 June 2024 Regular Meeting.](#)
 - 22) [Ordinance 370-P-2024](#): An ordinance amending Ordinance 370-P-2022, Section 4-6-2 related to International Building Code Exceptions and Amendments, and Section 4-6-9 related to International Residential Code Exceptions and Amendments, codified under the City's Code of Ordinances, Part IV, Chapter 4-6, Articles I; establishing penalties thereto; providing for severability and open meetings; and providing an effective date.
 - 33) [Ordinance 581-X-PUD-2023-101-A](#): An ordinance of the City Council of City of Universal City, Texas approving an extension of Ordinance No. 581-X-PUD-2023-101, amending the Zoning Map of the City of Universal City, Texas for an approximately 13.968-acre property, located at 2902 Pat Booker Road, Universal City, Texas; rezoning said property from C3-Commercial Services District to PUD 2023-101 District, generally for multi-family residential and related uses; adopting the PUD Final Plan related to PUD 2023-101; providing for severability; providing for the publication of the caption of this ordinance; and establishing an effective date.
8. ACTION ITEMS:

[TAB B](#): Ordinance 625-A-2024: New Non-Retroactive Repeating COLA Option.

[TAB C](#): Approval of Pay Application #4 invoice for the Ivy Lane Street Improvements – Construction.

[TAB D](#): Board and Commission Re/Appointments for the 2024-2026 term – BOA, LAC, PARC, and P&Z.

[TAB E](#): Re/Appointments of the Universal City Economic Development Corporation.

[TAB F](#): FY 2024-2025 UCEDC Budget.

9. ADJOURNMENT:

TAB Z: Reports

In accordance with the requirements of Texas Government Code section 551.127, a member of the governing body may participate in this meeting from a remote location. A quorum of the governing body as well as the presiding officer shall be physically present at the above posted location, which shall be open to the public. The video and audio feed of those participating remotely shall be visible and audible to the public for all open portions of the meeting. A member of a governmental body who participates in a meeting remotely as provided by law, shall be counted as present at the meeting for all purposes.

All items on the agenda are eligible for possible discussion and action. The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

This facility is wheelchair accessible & accessible parking spaces are available. Requests for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the city clerk's office at (210) 619-0701 if these services are needed.

MINUTES
CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS
 Regular Meeting, Tuesday, 18 June 2024

1. CALL ORDER: Mayor Tom Maxwell at 6:30 P.M.

2. QUORUM CHECK and VOTE TO CONSIDER THE EXCUSE OF ABSENT MEMBERS (if applicable):

Maribel Garcia, Deputy City Clerk

Present:

Mayor Tom Maxwell
 Mayor Pro Tem Christina Fitzpatrick
 Councilmember Ashton Bulman
 Councilmember Bear Goolsby
 Councilmember Lori Putt
 Councilmember Bernard Rubal
 Councilmember Phil Vaughan

Staff Present:

Kim Turner, City Manager
 Cynthia Trevino, City Attorney
 Michael Cassata, Development Services Director
 Randy Luensmann, Public Works Director
 Johnny Siemens, Police Chief
 Christina Blumenthal, Library Director
 Maribel Garcia, Deputy City Clerk

Ms. Garcia confirmed a quorum was present.

3. INVOCATION and PLEDGE OF ALLEGIANCE:

Councilmember Goolsby gave the invocation. Mayor Maxwell led the Pledge of Allegiance to the United States and Texas flags.

4. STAFF REPORTS AND OTHER DISCUSSION ITEMS:

- a. **CITY MANAGER’S REPORT:** None.
- b. **STAFF REPORT:** None.

5. CITIZENS TO BE HEARD:

- Jutta Haubrich, 118 Meadow Way, stated that her and her husband immigrated from Germany and that he had a fall that handicapped him. She had completed concrete work without knowing it required a permit, and removal and reconstruction with a permit would be costly. She wished to resolve this issue.

Mayor Maxwell noted the City was working with her to resolve the issue and come to an agreement.

- David Tidwell, 8259 Phoenix Ave., asked Council to consider his street, especially around hilly areas, for traffic safety. He noted an accident a neighbor had due to the traffic safety issues on that street.

7. ANNOUNCEMENTS:

a. **CITY MANAGER’S ANNOUNCEMENTS:**

Mrs. Turner reminded everyone of the Texas Parks and Wildlife presentation on urban deer management, taking place June 19, 2024 in the Council Chambers. She also mentioned a San Antonio Water System (SAWS) postcard that was sent out to Universal City residents; this post card did not apply to UC residents since SAWS does not provide utilities for UC. She reported that City Council may not need to meet on July 2nd if there are insufficient items for consideration.

b. MAYORS' ANNOUNCEMENTS:

Mayor Maxwell stated that Randolph AFB would have a change of command in July. He warned everyone of the heavy rain in the following days.

c. COUNCILMEMBERS' ANNOUNCEMENTS:

Councilmember Goolsby presented differences in appearance between ladybugs and ladybug larva.

Councilmember Bulman noted both the Texas Parks and Wildlife presentation mentioned by Mrs. Turner and the upcoming board and commission appointments.

Councilmember Putt asked everyone to visit and pray for retired Lt. David Kinney of the UCPD, as he was overcoming some health issues.

Councilmember Fitzpatrick reported that Hero Camp was successful and would be rebranded in the future to appeal to older children. However, she noted the positive interactions between the UCPD and children who participated in the program, as well as the positive effect on perception of first responders. She said the UCCPAAA would open sales for their annual Casino Night fundraiser soon.

Councilmember Rubal seconded laudations of Hero Camp, stating he learned something in 15 minutes of being there. He asked for clarification for consent items and voting procedures.

7. CONSENT AGENDA:

Councilmember Goolsby moved to approve the following Consent Agenda items:

- 1) Consider the minutes of the Tuesday, 04 June 2024 Regular Meeting.

Councilmember Vaughan seconded the motion.

**Vote: Yeas: Goolsby, Vaughan, Fitzpatrick, Bulman, Putt, Rubal
Nays: None**

Motion to approve carried.

8. ACTION ITEMS:

B. Bid Acceptance of the Kitty Hawk Emergency Access Service Road and Parking Lot.

Councilmember Rubal received clarification from Staff regarding the CIP source of funding carried over from two budget cycles, providing access to Cibolo Crossing Subdivision which was rejected by developers other than for emergency services, and providing a substation in the Aviation District, which is not necessary at this point though need for EMS services is anticipated to increase as development increases. A substation location would be assessed as need increases. Water access for the area was also clarified to be provided by the City.

It was clarified for Council that this project would provide an emergency exit rather than a new public-access entrance. Furthermore, it would decrease EMS response times and increase access to Orchard Park. The emergency service road would provide Orchard Park with services guaranteed through their service agreement.

Councilmember Vaughan was assured of EMS interlocal and mutual aid agreements.

Mayor Pro Tem Fitzpatrick supported the project considering growing development in that area.

Councilmember Goolsby moved to award the contract to D&D Contractors approving the low base bid in the amount of \$2,004,353.12 to include Additive Alternate Bid #1 in the amount of \$93,724.33 totaling \$2,098,077.45. Councilmember Putt seconded the motion.

Vote: Yeas: Goolsby, Putt, Fitzpatrick, Bulman, Rubal, Vaughan
Nays: None

Motion to approve carried.

- C. Ordinance 370-P-2024: An ordinance amending Ordinance 370-P-2022, Section 4-6-2 related to International Building Code Exceptions and Amendments, and Section 4-6-9 related to International Residential Code Exceptions and Amendments, codified under the City's Code of Ordinances, Part IV, Chapter 4-6, Articles I; establishing penalties thereto; providing for severability and open meetings; and providing an effective date.**

Mrs. Turner reminded Council of their request to amend the Code of Ordinances to repeal the permit requirement for accessory structures at and below 200 square feet in accordance with direction to follow the recommendations of the International Code Council (ICC).

Councilmember Rubal was concerned with issues that could occur with 200 square foot buildings being large.

Councilmember Putt shared her initial concerns but felt they were resolved after discussion.

Mayor Pro Tem Fitzpatrick felt permits should be considered holistically for their impact. She supported requiring permits to potentially save homeowners upfront rather than dealing with code compliance cases that could have costly resolutions.

Councilmember Goolsby received clarification that permits would not be available for those that wished to have an inspection due to the increased liability that is put on the City.

Mr. Cassata and Mrs. Turner elaborated stating that a resident may retract their application for a permit after failing the inspection required with the permit and go ahead with the work, nonetheless. This leaves the City with liability issues. Since the permit would no longer be required, they would be able to retract the permit and go forth with work, pending a potential code compliance case. Mrs. Turner reminded Council that accessory structures were not only sheds but also decks, pergolas, gazebos, etc.

Councilmember Vaughan reminded Council that the ICC recommended no permit requirements for accessory structures at and under 200 square feet. He felt that, if a resident reached out to Staff for assistance prior to building their structure, Staff would only need to give them a list of code requirements. From there, whatever code compliance violations are caught would be enforced. He stated most cities in the surrounding area follow this.

Councilmember Vaughan moved to approve Ordinance 370-P-2024. Councilmember Goolsby seconded the motion.

**Vote: Yeas: Vaughan, Goolsby, Bulman, Putt, Rubal
Nays: Fitzpatrick**

Motion to approve carried.

- D. Ordinance 581-X-PUD-2023-101-A: An ordinance of the City Council of City of Universal City, Texas approving an extension of Ordinance No. 581-X-PUD-2023-101, amending the Zoning Map of the City of Universal City, Texas for an approximately 13.968-acre property, located at 2902 Pat Booker Road, Universal City, Texas; rezoning said property from C3-Commercial Services District to PUD 2023-101 District, generally for multi-family residential and related uses; adopting the PUD Final Plan related to PUD 2023-101; providing for severability; providing for the publication of the caption of this ordinance; and establishing an effective date.**

Mrs. Turner reminded Council that all PUD ordinances allow a 12-month extension to complete work included in the development agreement. The request is to use that 12-month extension.

Councilmember Rubal noted the frequency of PUD developers using this extension and opined that the City was losing revenue with this extension. He said the consideration of an extension could be an opportunity to reconsider the PUD. He wondered how to keep developers within the timeline without the extension and felt the City should hold developers to their timeline.

Councilmember Vaughan moved to approve Ordinance 581-X-PUD-2023-101-A. Councilmember Goolsby seconded the motion.

**Vote: Yeas: Vaughan, Goolsby, Fitzpatrick, Bulman, Putt, Rubal
Nays: None**

Motion to approve carried.

- E. PUBLIC MEETING REQUIREMENT: P.C. 501.A – Final Acceptance request RE: Cibolo Crossing Unit 1 Subdivision.**

Mrs. Turner explained that with each subdivision there is a preliminary and final acceptance of their utilities and infrastructure after one year and two years of installation, respectively. These acceptances are based on inspections conducted by City Staff, and City and Developer Engineers. Preliminary acceptance for Phase Two would be considered in the next item while final acceptance for Phase One is considered in this item. Final acceptance meant all streets are now public and utilities would be taken over by the City for that part of the subdivision.

Councilmember Vaughan moved to approve final acceptance of Phase 1 of the Cibolo Crossing Subdivision. Councilmember Bulman seconded the motion.

**Vote: Yeas: Vaughan, Bulman, Fitzpatrick, Goolsby, Putt, Rubal
Nays: None**

Motion to approve carried.

- F. PUBLIC MEETING REQUIREMENT: P.C. 575 – Preliminary Acceptance request RE: Cibolo**

Crossing Unit 2 Subdivision.

Councilmember Goolsby moved to approve preliminary acceptance of Phase 2 of the Cibolo Crossing subdivision. Councilmember Bulman seconded the motion.

**Vote: Yeas: Goolsby, Putt, Fitzpatrick, Bulman, Rubal, Vaughan
Nays: None**

Motion to approve carried.

- G. Resolution 889-J-2024: A resolution amending the Library Collection Development Policy and Exhibit E for said policy for the Municipal Library of the City of Universal City; establishing legislative findings; providing an amendment and adoption; and setting an effective date.**

Mrs. Turner said, considering recent events regarding book removals from public libraries across the country, the UC Library revisited their policies to streamline the process of requesting a book to be removed. The Library Advisory Commission (LAC) and Library staff considered and developed the policy. The Library staff and members of the LAC were present.

Councilmember Bulman moved to approve Resolution 889-J-2024. Councilmember Putt seconded the motion.

**Vote: Yeas: Bulman, Putt, Fitzpatrick, Goolsby, Rubal, Vaughan
Nays: None**

Motion to approve carried.

- H. Resolution 943-E-2024: Approving an application for a Motor Vehicle Crime Prevention Authority Grant – Senate Bill 224 Catalytic Converter Theft Grant.**

Mrs. Turner explained that this resolution approved the application for a grant for the Police Department (PD) for a crime prevention program.

Councilmember Vaughan expressed concern regarding data privacy with Flock Safety if the contract was awarded after the grant. He wanted steps to ensure data security and asked that the item be approved pending the grant award with contract consideration for privacy controls.

Chief Siemens assured Council of data security and positive results using Flock Safety license plate readers. He noted all data would be owned by the City and unavailable to outside agencies. Furthermore, privacy policies and the contract would be reviewed by Council with recommendations from the Texas Police Chiefs Association. He explained that this system is not as invasive as other systems and does not dive into data linked to license plate numbers; it only searches for photographic matches. Chief Siemens discussed the implementation plan and contract processes are amendable and flexible. Cost savings may also occur with the plan if cameras are deemed unnecessary. The additional cost after the City eventually funds the system without the grant was discussed and traditional budget processes would be considered. Chief Siemens felt that increased cost would be to the improved quality of life of residents. The utility of this system was discussed in relation to amber alerts and other applied uses.

Councilmember Goolsby moved to approve Resolution 943-E-2024. Councilmember Putt

seconded the motion.

Vote: Yeas: Goolsby, Putt, Fitzpatrick, Bulman, Rubal, Vaughan
Nays: None

Motion to approve carried.

N.T. 1. Establishment of a Neighborhood Traffic Committee which would report its findings with recommendations for improving traffic safety to the Council semi-annually; particularly regarding neighborhood speed, school zone safety, road safety conditions adjacent to City parks and recreation areas, and identifying “limited-sight” safety issues.

Councilmember Rubal explained that this item was an effort to improve traffic safety. He gave examples of structures for the committee, including one that included Staff and another that primarily included citizen input. He noted from the PD monthly report that 68% of accidents reported in Universal City are within neighborhoods and 64% are off Kitty Hawk and Pat Booker. He proposed reaching out to homeowners’ associations for participation in the committee. He added that the committee would review statistics and work to get citizen buy-in for traffic safety improvements; 80% community buy-in is the goal prior to new traffic safety upgrades.

After Councilmember Vaughan asked for clarification on legal options for the committee, Mrs. Turner shared that the program Councilmember Rubal referred to was Safe Streets for All, which had already been started by the City.

Mrs. Turner gave an overview of the Safe Streets for All (SS4A) program – a federal traffic safety program that covers City streets. She noted a committee and stakeholder input are major parts of this plan. The committee would include Staff due to traffic safety considerations inherent to City functions. There would also be considerations for Americans with Disabilities Act (ADA) regulations. Mrs. Turner reported that the City is in Phase One and Two of this program with creating an ADA compliance plan and receiving grant funding from Congressman Cuellar’s office to address all City streets through the SS4A program. She reviewed the timeline of the SS4A program and concluded that the last step would be establishing an advisory committee. This would help with continued stakeholder input, though the input would be present throughout the process. In the meantime, while the program is underway, the City tracks traffic safety issues through enforcement with PD, reports from residents through phone calls and/or the online Fix It Form and conducting traffic studies with the PD-owned speed radar.

Chief Siemens reported that traffic studies done in the last two years resulted in no excessive speeding being found within the standards defined by TXDOT of “excessive speeding.”

Councilmember Bulman received confirmation that the Fix It Form is the best way to report traffic safety issues due to easier tracking and providing call-back information for the PD.

Mrs. Turner noted that, while it would be most helpful for speeding reports to provide car specifics, many do not because reporters want to avoid telling on neighbors.

Councilmember Goolsby confirmed that traffic safety issues include lack of reporting by residents. Chief Siemens assured him that, while speeding studies do not reach the TXDOT “excessive speeding” standard, all speeding complaints are addressed. Mrs. Turner clarified for the Councilmember that all City streets would be addressed for safety concerns in phase two.

Mrs. Turner shared current traffic safety mitigation efforts by the City. After Mr. Luensmann provided elaboration for lighted speed signs, Mrs. Turner noted that these make more sense for high traffic arterial streets, especially since the light may be disruptive to residents.

It was reiterated for Councilmember Vaughan that all reports receive responses. All speeding complaints receive an initial confirmation of receipt and a follow-up report of action taken.

Chief Siemens opined that, while a committee is useful and necessary, traffic complaints would be better addressed through direct reporting to PD for quicker resolution.

Councilmember Vaughan asked PD to post traffic study results, and that the City create an education campaign to explain the efficacy or inefficiency of traffic mitigation solutions. He wished to let the SS4A process proceed while receiving quarterly traffic reports from PD.

Mayor Pro Tem Fitzpatrick felt a social media or general outreach campaign for traffic issues, how to report them to PD and how they are addressed would be helpful.

Councilmember Rubal opined that citizen input was missing from traffic mitigation processes. He reiterated the percentage of accidents in UC neighborhoods – an issue he felt needed addressing. After receiving clarification regarding plausible causes for accidents outside of traffic safety, he said PD needed specific data to determine how prevalence of traffic safety accidents. He felt online methods of reporting traffic concerns were not adequate and were underutilized. He noted the SS4A multi-year process would not have citizen input for years.

Chief Siemens agreed with an education campaign for how to make traffic safety reports and noted that not knowing how to voice a concern would breed frustration. He also said that most speed related accidents are on main thoroughfares. He clarified that he was not against a committee and conversely felt a committee would be favorable.

Councilmember Rubal closed by emphasizing that residents know their neighborhoods best.

9. ADJOURNMENT: Mayor Maxwell adjourned the meeting at 8:02 P.M.

APPROVED:

Tom Maxwell, Mayor

ATTEST:

Maribel Garcia, Deputy City Clerk

ORDINANCE 370-P-2024

AN ORDINANCE AMENDING ORDINANCE 370-P-2022, SECTION 4-6-2 RELATED TO INTERNATIONAL BUILDING CODE EXCEPTIONS AND AMENDMENTS, AND SECTION 4-6-9 RELATED TO INTERNATIONAL RESIDENTIAL CODE EXCEPTIONS AND AMENDMENTS, CODIFIED UNDER THE CITY'S CODE OF ORDINANCES, PART IV, CHAPTER 4-6, ARTICLES I; ESTABLISHING PENALTIES THERETO; PROVIDING FOR SEVERABILITY AND OPEN MEETINGS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Texas Local Government Code empowers the City to enact building codes, plumbing codes, and other codes and regulations and provide for their administration, enforcement, and amendment; and

WHEREAS, the regulation of building and building construction by the City of Universal City is necessary to protect the public health and welfare; and

WHEREAS, the City adopted previous versions of the International Building Code and other International Codes for building and construction, which have since been updated and amended with new versions; and

WHEREAS, the regulation of buildings in all residences, all commercial and other buildings and building construction, plumbing, mechanical, and other codes by the City is necessary to protect the public health, safety and welfare; and

WHEREAS, on May 17, 2022, the City adopted Ordinance 370-P-2022 adopting various international codes and appendices relating to construction and inspection activities, including work exempt from permit; and

WHEREAS, it is the opinion of City Council that the best interest of the citizens of Universal City will be best served by amending a certain section of the International Building Code and International Residential Code related to work exempt from permit and establish provisions regarding the regulation of accessory structures.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS:

Section 1. Amendments. That Part IV, Chapter 4-6, Article I, Section 4-6-2 of the City Code of Ordinances is hereby amended to revise and replace Section 105.2 Work Exempt From Permit of the International Building Code as follows:

AMENDMENTS TO THE INTERNATIONAL BUILDING CODE ARE AS FOLLOWS:

Sec. 105.2 Work exempt from permit

Amend in its entirety to read:

(Building)

- 1) One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m²).
- 2) Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
- 3) Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
- 4) Temporary motion picture, television and theater stage sets and scenery.
- 5) Shade cloth structures constructed for nursery or agricultural purposes, but not including service systems.
- 6) Swings and other temporary playground equipment accessory to one and two-family dwellings.
- 7) Window awnings supported by an exterior wall of Group R-3, as applicable in Section 101.2 and Group U occupancies of the International Building Code.
- 8) Nonfixed and movable fixtures, cases, racks, counter and partitions not over 5 feet 9 inches (1753 mm) in height.

(Electrical)

- 1) Normal maintenance work, such as replacement of lamps, sockets, fuses, drop cords, snap switches, or other similar minor repairs as may be permitted by the building official.
- 2) Connection of portable electrical equipment to suitable existing permanently installed receptacles.
- 3) Replacement of a motor of the same horsepower and rating and installation of pressure devices and similar controls, when the electrical supply for the same has been properly installed by a licensed electrician.
- 4) The provisions of this chapter shall not apply to electrical equipment used for radio and television transmission but does apply to equipment and wiring for power supply, the installations of towers and antennas.

(Gas)

- 1) Portable heating appliance.
- 2) Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

(Mechanical)

- 1) Portable heating appliance.
- 2) Portable ventilation equipment.
- 3) Portable cooling unit.
- 4) Steam, hot or chilled water piping within any heating or cooling equipment regulated by this chapter.
- 5) Replacement of any part which does not alter its approval or make it unsafe.
- 6) Portable evaporative cooler.
- 7) Self-contained refrigeration system containing 10 lbs. or less of refrigerant and actuated by motors of 1 horsepower or less.

(Plumbing)

- 1) The stopping of leaks in drains, water, soil, waste or vent pipe; provided, however, that if any concealed trap, drainpipe, water, soil, waste or vent pipe becomes defective and becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this chapter.
- 2) The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

Note: Ordinary minor repairs may be made with the approval of the building official without a permit, provided that such repairs shall not violate any of the provisions of the codes adopted in this section. Where equipment replacements and repairs must be performed requiring a permit in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

(Reason: Clarifies what work does or does not require a permit in both the IBC (parent code) and IRC.)

Section 2. Additions. That Part IV, Chapter 4-6, Article I, Section 4-6-9 of the City Code of Ordinances is hereby amended to add and include Section 105.2 Work Exempt From Permit of the International Residential Code as follows:

ADDITIONS TO THE INTERNATIONAL RESIDENTIAL CODE ARE AS FOLLOWS:

Sec. 105.2 Work exempt from permit

Added in its entirety to read:

(Building)

- 1) Other than *storm shelters*, one-story detached *accessory structures*, provided that the floor area does not exceed 200 square feet (18.58 m²).
- 2) Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter or width does not exceed 2 to 1.
- 3) Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
- 4) Temporary motion picture, television and theater stage sets and scenery.
- 5) Shade cloth structures constructed for nursery or agricultural purposes, but not including service systems.
- 6) Swings and other temporary playground equipment accessory to one and two-family dwellings.
- 7) Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
- 8) Nonfixed and movable fixtures, cases, racks, counter and partitions not over 5 feet 9 inches (1753 mm) in height.

(Electrical)

- 1) Normal maintenance work, such as replacement of lamps, sockets, fuses, drop cords, snap switches, or other similar minor repairs as may be permitted by the building official.
- 2) Connection of portable electrical equipment to suitable existing permanently installed receptacles.
- 3) Replacement of a motor of the same horsepower and rating and installation of pressure devices and similar controls, when the electrical supply for the same has been properly installed by a licensed electrician.
- 4) The provisions of this chapter shall not apply to electrical equipment used for radio and television transmission but does apply to equipment and wiring for power supply, the installations of towers and antennas.

(Gas)

- 1) Portable heating, cooking, or clothes drying appliances.
- 2) Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.

(Mechanical)

- 1) Portable heating appliance.
- 2) Portable ventilation equipment.
- 3) Portable cooling unit.
- 4) Steam, hot or chilled water piping within any heating or cooling equipment regulated by this chapter.
- 5) Replacement of any part which does not alter its approval or make it unsafe.
- 6) Portable evaporative cooler.
- 7) Self-contained refrigeration system containing 10 lbs. or less of refrigerant and actuated by motors of 1 horsepower or less.

(Plumbing)

- 1) The stopping of leaks in drains, water, soil, waste or vent pipe; provided, however, that if any concealed trap, drainpipe, water, soil, waste or vent pipe becomes defective and becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this chapter.

- 2) The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

Note: Ordinary minor repairs may be made with the approval of the building official without a permit, provided that such repairs shall not violate any of the provisions of the codes adopted in this section. Where equipment replacements and repairs must be performed requiring a permit in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

(Reason: Clarifies what work does or does not require a permit in both the IRC and IBC (parent code).)

Section 3. The City of Universal City Code of Ordinances shall be amended accordingly.

Section 4. Cumulative. This Ordinance shall be cumulative of all other ordinances of the City of Universal City, and this Ordinance shall not operate to repeal or affect any other ordinances of the City except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this ordinance, in which event such conflicting provisions, if any, are hereby repealed.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 6. Open Meeting. It is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Texas Government Code Chapter 551, as amended.

Section 7. Effective Date. This Ordinance will take effect in accordance with the provisions of Section 3.11 of the City Charter.

PASSED on first reading 18 June 2024.

PASSED AND ADOPTED the _____ day of _____, 2024.

Tom Maxwell, Mayor

Attest:

Approved as to form:

Maribel Garcia, Deputy City Clerk

Cynthia Trevino, City Attorney
DENTON NAVARRO RODRIGUEZ BERNAL SANTEE
& ZECH, P.C.

ORDINANCE NO. 581-X-PUD-2023-101-A
(2902 Pat Booker Road)

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF UNIVERSAL CITY, TEXAS APPROVING AN EXTENSION OF ORDINANCE NO. 581-X-PUD-2023-101, AMENDING THE ZONING MAP OF THE CITY OF UNIVERSAL CITY, TEXAS FOR AN APPROXIMATELY 13.968-ACRE PROPERTY, LOCATED AT 2902 PAT BOOKER ROAD, UNIVERSAL CITY, TEXAS; REZONING SAID PROPERTY FROM C3-COMMERCIAL SERVICES DISTRICT TO PUD 2023-101 DISTRICT, GENERALLY FOR MULTI-FAMILY RESIDENTIAL AND RELATED USES; ADOPTING THE PUD FINAL PLAN RELATED TO PUD 2023-101; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE PUBLICATION OF THE CAPTION OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in accordance with Section 4-5-24 and Section 4-5-56 of the Code of Ordinances, City Council may approve an application for an Official Zoning Map Amendment and a Planned Unit Development to provide some flexibility to traditional zoning by offering a mechanism to balance specific site constraints and development plans with the larger interest of the community and the integrity of the Zoning Ordinance; and

WHEREAS, Chapter 211.003 of the Texas Local Government Code provides that the City Council may regulate the height, number of stories, size of buildings, percentage of a lot that may be occupied, the size of yards, courts, and other open spaces, population density, the location and use of buildings, and land for business; and

WHEREAS, Chapter 211.004 of the Texas Local Government Code provides that zoning regulations must be adopted in accordance with a comprehensive plan; and

WHEREAS, Chapter 211.006 of the Texas Local Government Code provides the procedures that the City Council must follow to exercise the authority relating to zoning regulations and zoning district boundaries; and

WHEREAS, on January 19, 2021, the City adopted Ordinance 581-W-2021 related to Planned Unit Developments, in which is described the process for authorizing an extension to an approved Planned Unit Development; and

WHEREAS, on February 7, 2023, the City adopted Ordinance 581-X-PUD-2023-101 adopting a Planned Unit Development and Zoning Map Amendment for a multi-family residential development at 2902 Pat Booker Road; and

WHEREAS, on May 31, 2024, the City received an official request in writing from White-Conlee Builders, Ltd., the developer and applicant, to extend the Planned Unit Development approval by twelve months; and

WHEREAS, after receipt of said Planned Unit Development extension request, City Council conducted a public meeting on June 18, 2024, during which parties in interest and citizens had an opportunity to be heard on the matter; and

WHEREAS, after conducting a public meeting on the matter where parties in interest and citizens had an opportunity to be heard, City Council finds the request for a twelve-month extension of the adopted Planned Unit Development is in accordance with the City’s Municipal Code of Ordinances; and

WHEREAS, the City has complied with all conditions precedent necessary to take this action, has properly conducted all public meetings pursuant to the Texas Local Government Code and Texas Government Code, as applicable.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS:

SECTION 1. Recitals. The recitals set out above are adopted herein for all purposes.

SECTION 2. The Property. The real property (“Property”) subject to the amendments authorized by this Ordinance is a 13.968-acre tract, more or less, assigned the physical address of 2902 Pat Booker Road, Universal City, Texas, generally located southeast of the intersection of Pat Booker Road/SH 218 and Buckingham Village Street, which is more fully depicted and legally described on **Exhibits “A” and “B”**, attached hereto.

SECTION 3. The Planned Unit Development Extension. City Ordinance No. 581-X-PUD-2023-101 adopting a Planned Unit Development and Zoning Map Amendment for a multi-family residential development at 2902 Pat Booker Road is hereby provided a twelve-month extension that shall expire on August 6, 2025 if construction work on the approved Planned Unit Development has not begun by said expiration date.

SECTION 4. Continuation Clause. All provisions of the Code of Ordinances of the City of Universal City not herein amended or repealed shall remain in full force and effect.

SECTION 5. Repealer Clause. All other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they are in conflict.

SECTION 6. Severability Clause. If any provisions of this ordinance shall be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force and effect.

SECTION 7. This Ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 8. It is officially found, determined, and declared that the meeting at which this Ordinance was adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9. Effective Date. This ordinance will take effect upon its passage, approval and publication as provided by law.

PASSED, on first reading by the City Council of the City of Universal City on this the 18th day of June 2024.

PASSED AND APPROVED, on second reading by the City Council of the City of Universal City on this the 16th day of July 2024.

UNIVERSAL CITY

Tom Maxwell, Mayor

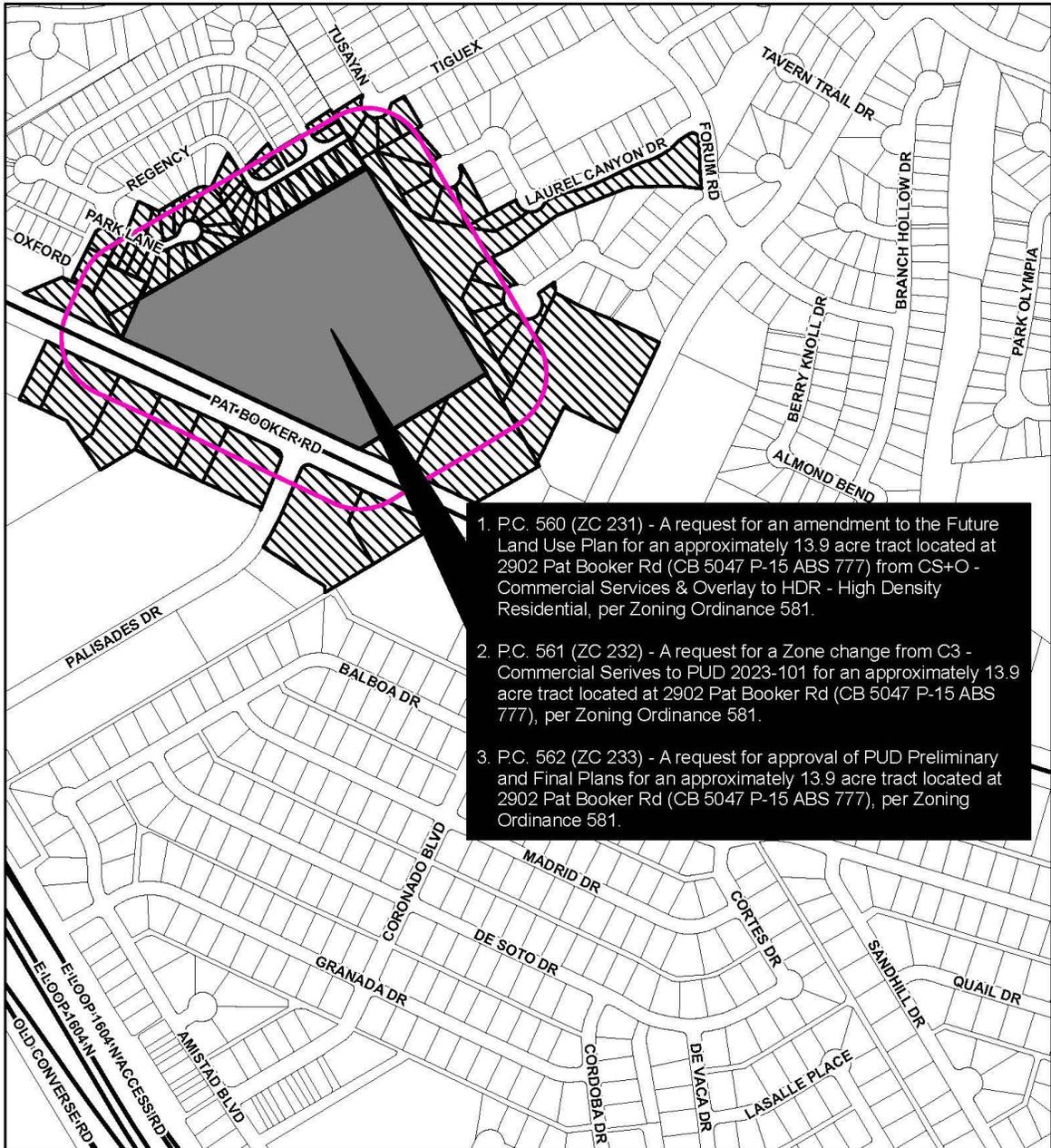
Approved as to form:

Attest:

Maribel Garcia, Deputy City Clerk

Cynthia Trevino, City Attorney
DENTON NAVARRO RODRIGUEZ BERNAL
SANTEE & ZECH, P.C.

EXHIBIT "A"
LOCATION MAP



1. P.C. 560 (ZC 231) - A request for an amendment to the Future Land Use Plan for an approximately 13.9 acre tract located at 2902 Pat Booker Rd (CB 5047 P-15 ABS 777) from CS+O - Commercial Services & Overlay to HDR - High Density Residential, per Zoning Ordinance 581.
2. P.C. 561 (ZC 232) - A request for a Zone change from C3 - Commercial Services to PUD 2023-101 for an approximately 13.9 acre tract located at 2902 Pat Booker Rd (CB 5047 P-15 ABS 777), per Zoning Ordinance 581.
3. P.C. 562 (ZC 233) - A request for approval of PUD Preliminary and Final Plans for an approximately 13.9 acre tract located at 2902 Pat Booker Rd (CB 5047 P-15 ABS 777), per Zoning Ordinance 581.

P.C. 560 ZC 231, P.C. 561 ZC 232, P.C. 562 ZC 233
2902 PAT BOOKER RD

Date Prepared: Thursday, Dec. 1, 2022



Legend

-  200 Ft Buffer
-  Affected Parcels



The City of Universal City
Texas
2150 Universal City Blvd
Universal City, TX 78148

EXHIBIT "B"

LEGAL DESCRIPTION

CB 5047 P-15 ABS 777

MEETS AND BOUNDS DESCRIPTION

METES AND BOUNDS DESCRIPTION FOR

A 13.968 ACRE, OR 608,466 SQUARE FEET MORE OR LESS, TRACT OF LAND OUT OF A REMAINDER OF CALLED 17 ACRES, CONVEYED TO JOSEPH MARKS, IN DEED RECORDED IN VOLUME 3362, PAGE 108, OF THE OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS, OUT OF THE JUAN VASQUEZ SURVEY NO. 310, ABSTRACT NO. 777, COUNTY BLOCK 5047, OF THE CITY OF UNIVERSAL CITY, BEXAR COUNTY, TEXAS. SAID 13.968 ACRE TRACT BEING MORE FULLY DESCRIBED AS FOLLOWS, WITH BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE FROM THE NORTH AMERICAN DATUM OF 1983 NAD 83 (NA2011) EPOCH 2010.00:

BEGINNING: AT A FOUND ½" IRON ROD WITH ON THE NORTH RIGHT-OF-WAY LINE OF PAT BOOKER ROAD, A 120-FOOT PUBLIC RIGHT-OF-WAY, AT THE SOUTHEAST CORNER OF SAID REMAINDER OF A CALLED 17 ACRE TRACT, SAME BEING THE SOUTHWEST CORNER OF A 0.547 ACRE TRACT CONVEYED TO LEO VINCENT GATES III, IN DEED RECORDED IN VOLUME 5143, PAGE 1886, OF SAID OFFICIAL PUBLIC RECORDS;

THENCE: N 64°48'31" W, ALONG AND WITH SAID NORTH RIGHT-OF-WAY LINE, SAME BEING THE SOUTH LINE OF SAID REMAINDER OF CALLED 17 ACRES, A DISTANCE OF 850.76 FEET TO A SET ½" IRON ROD WITH A YELLOW CAP STAMPED "PAPE-DAWSON" AT A SOUTHWEST CORNER OF SAID REMAINDER OF CALLED 17 ACRES, SAME BEING THE SOUTHEAST CORNER OF A 2.0675 ACRE TRACT, CALLED TRACT 1, CONVEYED TO THE CITY OF UNIVERSAL CITY, RECORDED IN VOLUME 1014, PAGE 812, OF SAID OFFICIAL PUBLIC RECORDS;

THENCE: N 37°52'00" W, ALONG AND WITH AN EAST LINE OF SAID TRACT 1, SAME BEING A WEST LINE OF SAID REMAINDER OF CALLED 17 ACRES, A DISTANCE OF 31.44 FEET TO A SET ½" IRON ROD WITH A YELLOW CAP STAMPED "PAPE-DAWSON" ON AN EAST LINE OF SAID TRACT 1, AT A SOUTHWEST CORNER OF SAID REMAINDER OF CALLED 17 ACRES, AT THE SOUTHEAST CORNER OF A 1.2624 ACRE TRACT, CALLED TRACT 2, CONVEYED TO THE CITY OF UNIVERSAL CITY, IN DEED RECORDED IN VOLUME 1014, PAGE 812, OF SAID OFFICIAL PUBLIC RECORDS;

THENCE: N 25°30'48" E, ALONG AND WITH THE EAST LINE OF SAID TRACT 2, SAME BEING A WEST LINE OF SAID REMAINDER OF CALLED 17 ACRES, A DISTANCE OF 127.09 FEET TO A SET ½" IRON ROD WITH A YELLOW CAP STAMPED "PAPE-DAWSON" ON THE EAST LINE OF SAID TRACT 2, AT A SOUTHWEST CORNER OF SAID REMAINDER OF CALLED 17 ACRES, AT A SOUTHEAST CORNER OF THE REMAINING PORTION OF LOT 2, BLOCK 1, BUCKINGHAM VILLAGE SUBDIVISION, RECORDED IN VOLUME 9500, PAGE 22, OF THE PLAT RECORDS OF BEXAR COUNTY, TEXAS;

THENCE: N 59°31'14" E, ALONG AND WITH THE NORTHWEST LINE OF SAID REMAINDER OF CALLED 17 ACRES, SAME BEING THE SOUTHEAST LINE OF SAID REMAINDER OF LOT 2, A DISTANCE OF 871.80 FEET TO A FOUND 1" IRON PIPE AT THE NORTHEAST CORNER OF SAID REMAINDER OF LOT 2, AT THE NORTHWEST CORNER OF SAID REMAINDER OF CALLED 17 ACRES, ON THE WEST LINE OF LOT 100, BLOCK 103, HERITAGE HILLS UNIT-2, RECORDED IN VOLUME 9554, PAGE 18, OF SAID PLAT RECORDS;

THENCE: S 30°13'56" E, ALONG AND WITH THE EAST LINE OF SAID REMAINDER OF CALLED 17 ACRES, SAME BEING THE SOUTHWEST LINE OF SAID LOT 100, A DISTANCE OF 799.18 FEET TO A SET ½" IRON ROD WITH A YELLOW CAP STAMPED "PAPE-DAWSON" AT A SOUTHEAST CORNER OF SAID REMAINDER OF CALLED 17 ACRES, SAME BEING THE NORTH CORNER OF SAID LOT 8;

THENCE: S 58°51'38" W, ALONG AND WITH THE WEST LINE OF SAID LOT 8, SAME BEING THE EAST LINE OF SAID REMAINDER OF CALLED 17 ACRES, A DISTANCE OF 144.78 FEET, TO A NORTHWEST CORNER OF SAID LOT 8, SAME BEING A NORTHEAST CORNER OF SAID 0.547 ACRE TRACT, CONTINUING ALONG THE WEST LINE OF SAID 0.547 ACRE TRACT, FOR A TOTAL DISTANCE OF 489.91 FEET TO THE POINT OF BEGINNING AND CONTAINING 13.968 ACRES IN THE CITY OF UNIVERSAL CITY, BEXAR COUNTY, TEXAS. SAID TRACT BEING DESCRIBED IN CONJUNCTION WITH A SURVEY MADE ON THE GROUND AND A SURVEY MAP PREPARED UNDER JOB NUMBER 12807-00 BY PAPE-DAWSON ENGINEERS, INC.

CITY OF UNIVERSAL CITY

Date: 16 July 2024

TO: City Council

FROM: Kim M. Turner, City Manager

SUBJECT: Ordinance 625-A-2024: New Non-Retroactive Repeating COLA Option

Historical Background

In 1963, Universal City Council elected to participate in the State Department of Public Welfare to withhold Social Security from employee wages. In 1977, Universal City elected to participate in the State-wide Texas Municipal Retirement System (TMRS) as well. Since 1977, the Texas Legislature has updated the methods for determining Service Credits and the calculation of annual cost of living adjustments (COLA) for retirees. Effective 27 May 2023, the Texas Legislature amended the TMRS Act to provide participating cities with a new repeating non-retroactive COLA option. Instead of calculating the COLA going back to each individual retiree's retirement date, the calculation would be based on the Consumer Price Index (CPI) for the past 12 months. If City Council determines to adopt the new COLA calculation, it will become effective 01 January 2025 as provided by State law.

A Representative of TMRS will be present at the Council meeting to provide simplicity and clarity to the new legislation, and the benefit of the new legislation on the City's contribution rate.

Action Requested

Approve Ordinance 625-A-2024 adopting the New Non-Retroactive Repeating COLA Option for Retirees.

Procurement Methodology

This is a policy change only and requires no procurement.

Source and Amount of Funding

Employee Retirement is budgeted annually. The average monthly employee/city contribution is approximately \$190,000. New COLA calculation would decrease slightly beginning in FY 25/26.

Staff Recommendation

Staff recommends approval of Ordinance 625-A-2024.

ORDINANCE 625-A-2024

AN ORDINANCE REGARDING THE CITY OF UNIVERSAL CITY'S TEXAS MUNICIPAL RETIREMENT SYSTEM (TMRS) BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) and (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS.

Whereas, the City of Universal City, Texas (the "City") elected to participate in the Texas Municipal Retirement System (the "System" or "TMRS") pursuant to Subtitle G of Title 8, Texas Government Code, as amended (which subtitle is referred to as the "TMRS Act"); and

Whereas, House Bill 2464, 88th Texas Legislature, R.S., 2023 ("HB 2464"), added Subsections 853.404(f) and (f-1) to the TMRS Act and authorized cities participating in the System to provide certain retirees and their beneficiaries with an annually accruing ("repeating") annuity increase (also known as a cost of living adjustment, or "COLA") based on the change in the Consumer Price Index for All Urban Consumers for the one-year period that ends 12 months before the January 1 effective date of the applicable COLA (a "non-retroactive repeating COLA"); and

Whereas, new TMRS Act §853.404(f) and (f-1) allow participating cities to elect to provide non-retroactive repeating COLAs under certain circumstances, as further described by this Ordinance, by adopting an ordinance to be effective January 1 of 2024, 2025 or 2026, in accordance with TMRS Act §854.203 and §853.404; and

Whereas, TMRS Act §853.404(f-1) provides the non-retroactive repeating COLA option applies only to a participating city that, as of January 1, 2023, either (1) has not passed an annually repeating COLA ordinance under TMRS Act §853.404(c) or had previously passed a repeating COLA ordinance and then, before January 1, 2023, passed an ordinance rescinding such repeating COLA, or (2) does provide an annually repeating COLA under §853.404(c) and elects to provide a non-retroactive repeating COLA under §853.404(f) for purposes of maintaining or increasing the percentage amount of the COLA; and

Whereas, the City Council acknowledges that Universal City meets the above-described criteria under §853.404(f-1) and is eligible to elect a non-retroactive repeating COLA under §853.404(f) and that such election must occur before January 1, 2026, and after that date future benefit changes approved by the City may require reversion to a retroactive repeating COLA; and

Whereas, the City Council finds that it is in the public interest to: (1) adopt annually accruing non-retroactive COLAs for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1); and (2) in accordance with TMRS Act §853.404 and §854.203(h), reauthorize annually accruing Updated Service Credits and transfer Updated Service Credits, now:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS:

1. SECTIONS 1-5-40 (1) Authorization of Updated Service Credits., 1-5-40 (2) Increase in Retirement Annuities., AND 1-5-40 (3) Dates of Allowances and Increases. SHALL BE REPLACED IN THEIR ENTIRETY WITH THE FOLLOWING LANGUAGE:

(1) Adoption of Non-Retroactive Repeating COLAs.

(a) On the terms and conditions set out in TMRS Act §854.203 and §853.404, the City authorizes and provides for payment of the increases described by this Section to the annuities paid to retired City employees and beneficiaries of deceased City retirees (such increases also called COLAs). An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this Section is computed in accordance with TMRS Act §853.404(f) as the sum of the prior service and current service annuities, as increased in subsequent years under TMRS Act §854.203 or TMRS Act §853.404(c), of the person on whose service the annuities are based on the effective date of the annuity increase, multiplied by **70%** of the percentage change in the Consumer Price Index for All Urban Consumers during the 12-month period ending in December of the year that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation under this Section does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed under this Section.

(e) In accordance with TMRS Act §853.404(f-1)(2), an increase under this Section only applies with respect to an annuity payable to a TMRS member, or their beneficiary(ies), which annuity is based on the service of a TMRS member who retired, or who is deemed to have retired under TMRS Act §854.003, not later than the last day of December of the year that is 13 months before the effective date of the increase under this Section.

(f) The amount of an increase under this Section is an obligation of this City and of its account in the benefit accumulation fund of the System.

(g) The initial increase in annuities authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the Board of Trustees of the System ("Board"). Pursuant to TMRS Act §853.404, an increase in retirement annuities shall be made on January 1 of each subsequent year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

(2) Authorization of Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

(a) As authorized by TMRS Act §854.203(h) and §853.404, and on the terms and conditions set out in TMRS Act §§853.401 through 853.404, the City authorizes each member of the System who on the first day of January of the calendar year immediately preceding the January 1 on which the Updated Service Credits will take effect (i) has current service credit or prior service credit in the System by reason of service to the City, (ii) has at least 36 months of credited service with the System, and (iii) is a TMRS-contributing employee of the City, to receive "Updated Service Credit," as that term is defined and calculated in accordance with TMRS Act §853.402.

(b) The City authorizes and provides that each employee of the City who (i) is eligible for Updated Service Credits under Subsection (a) above, and (ii) who has unforfeited prior service credit and/or current service credit with another System-participating municipality or municipalities by reason of previous employment, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in TMRS Act §853.601 (also known as "Transfer USC"), both as to the initial grant and all future grants under this Ordinance.

(c) The Updated Service Credit authorized and provided under this Ordinance shall be **100%** of the "base Updated Service Credit" of the TMRS member calculated as provided in TMRS Act §853.402.

(d) Each Updated Service Credit authorized and provided by this Ordinance shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial Updated Service Credit authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the System's Board. Pursuant to TMRS Act §853.404, the authorization and grant of Updated Service Credits in this Section shall be effective on January 1 of each subsequent year, using the same percentage of the "base Updated Service Credit" stated in Subsection (c) in computing Updated Service Credits for each future year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

2. SECTIONS 1-5-40 (4), (5), AND (6) SHALL REMAIN UNCHANGED. (Note to Municode--renumbering during codification permitted)

3. All other conflicting ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent they are in conflict.
4. If any provisions of this ordinance shall be held void or unconstitutional, it is hereby provided that all other parts of the same which are not held void or unconstitutional shall remain in full force or effect.
5. It is officially found and determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of public business to be considered at such meeting, including this Ordinance, was given, as required by chapter 551, as amended, Texas Government Code.
6. This Ordinance shall take effect immediately upon its passage, approval and official publication as provided by law.

FIRST READING PASSED AND APPROVED THIS 16TH DAY OF JULY 2024.

SECOND READING PASSED AND ADOPTED THIS 6TH DAY OF AUGUST 2024.

CITY OF UNIVERSAL CITY, TEXAS

APPROVED:

TOM MAXWELL, MAYOR

ATTEST:

APPROVED FOR LEGAL SUFFICIENCY:

Deputy City Clerk

Cynthia Trevino, Attorney
Denton Navarro Rodriguez Bernal Santee & Zech, P.C.



New Repeating COLA Option is Available for Cities

Effective May 27, 2023, the Texas Legislature amended the TMRS Act to provide participating cities with a new repeating COLA option.

Currently, a COLA must be calculated retroactively by looking back to the cumulative change in the Consumer Price Index (CPI) since each retiree's retirement date, commonly called the "catch-up." The retroactive calculation makes granting a COLA more expensive for cities that have never provided a COLA and for most cities that currently provide a COLA and are already "caught up."

The new non-retroactive repeating COLA option eliminates the retroactive calculation by only looking back to the change in the CPI for the one-year period that ends 12 months before the COLA's effective date (the "New COLA Option").

In almost every case, the New COLA Option will be slightly less expensive for a city than a repeating COLA calculated retroactively. While the impact of the New COLA Option on each retiree depends on many factors, no retiree's current monthly benefit will be reduced.

However, adopting any repeating COLA, with or without the retroactive calculation, is still expensive. Even without the retroactive expense, the city still must advance fund all COLAs for both current and future retirees.

A city does not have to adopt the New COLA Option. All current repeating or ad hoc COLA options with the retroactive calculation are still in place. Details about current COLA options can be found [here](#).

Following are key provisions and examples of the New COLA Option.

Key Provisions

- All repeating COLAs adopted using the non-retroactive option must be effective on January 1, 2024, 2025, or 2026. To adopt the New COLA Option, a city must pass an ordinance and provide it to TMRS by the December 31 preceding the January 1 effective date.
- Adopting the New COLA Option replaces any previous COLA and remains in effect until the city adopts any ordinance impacting COLAs.
- Because the New COLA Option is calculated based on the CPI during the year that ends 12 months before the COLA's effective date, each retiree will receive the same percentage increase to their monthly benefit. For example, if a city adopts a non-retroactive 50% repeating COLA effective January 1, 2024, each eligible retiree's benefit increase will be 3.23% (50% of 6.45% inflation during 2022).



- Cities can only use the New COLA Option to maintain or increase their COLA CPI percentage; they cannot decrease it.

If a city does not provide a repeating COLA

Cities that do not provide a repeating COLA as of January 1, 2023, can pass an ordinance to adopt a non-retroactive repeating COLA of 30%, 50%, or 70% of CPI.

The cost impact for cities that have never adopted a COLA will be modestly less under the New COLA Option as compared to the cost of the retroactive repeating COLA options of the same CPI percentage. The cost impact for cities that have previously adopted any COLA, will vary depending upon the city's COLA history.

If a city provides a repeating COLA

Cities that have a 30% or 50% retroactive repeating COLA as of January 1, 2023, can pass a new ordinance to maintain or increase the COLA percentage with the non-retroactive calculation. Whether the COLA cost for a city would decrease or increase depends on the city's COLA history.

Cities that have a 70% retroactive repeating COLA as of January 1, 2023, can pass a new ordinance to maintain the 70% COLA with the non-retroactive calculation. The non-retroactive repeating 70% COLA will be slightly less expensive than the retroactive repeating 70% COLA.

Request a COLA cost analysis from TMRS

To request a COLA cost analysis, email cityservices@tmrs.com. TMRS' plan change tool that calculates the cost of COLAs will be available in July.

CITY OF UNIVERSAL CITY

DATE: 7/02/2024

TO: Members of City Council
FROM: Kim Turner, City Manager
COPY:
SUBJECT: Consider Approval of Pay Application #4 invoice for the Ivy Lane Street Improvements - Construction

The attached pay application #4 invoice requires the approval of City Council for the City to receive federal funding reimbursement from the Bexar County Community Development Block Grant (CDBG).

Staff recommends approval of pay application #4 in the amount of \$256,879.22 to D&D Contractors Inc. for the Ivy Lane Street Improvements construction.

APPLICATION FOR PAYMENT

CAP702
Page: 1 of 4

To:
City of Universal City
2160 Universal City Blvd
Universal City, TX 78148

PROJECT:
1411
Ivy Lane Street Improvements

From Contractor:
D&D CONTRACTORS, INC.
1483 Bolton Rd
Manor, TX 78124

BY ARCHITECT:
GEJ / Givler Engineering, Inc.
515 Busby Dr., Suite 101
San Antonio, TX 78209

CONTRACT FOR: 667,739.78

Application No.: 4 Application Date: JUN 11, 2024 Period To: JUN 7, 2024 Contract Date: JAN 24, 2024

Project Nos:

Distribution List: Owner Construction Mgr
 Engineer Field
 Contractor Other

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 667,739.78
- 2. Net of Change Orders: \$ 19,978.94
- 3. Net Amount of Contract: \$ 687,718.72
- 4. Total Completed & Stored to Date: \$ 687,718.72
- 5. Retainage Summary:

- a. 0.00 % of Completed Work \$ 0.00
- b. 0.00 % of Stored Material \$ 0.00

Total Retainage: \$ 0.00

- 6. Total Completed Less Retainage: \$ 687,718.72
- 7. Less Previous Applications: \$ 430,839.50

8. Current Payment Due, This Application: \$ 256,879.22

9. Contract Balance (Including Retainage): \$ 0.00

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	19,978.94	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	19,978.94	0.00
NET of Change Orders:	19,978.94	

CONTRACTOR'S CERTIFICATION:

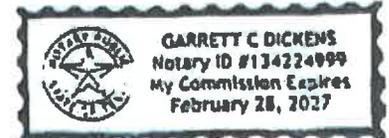
The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) [Signature]
D&D CONTRACTORS, INC.

Date: JUN 11, 2024

State Authorized: Texas
County of: Guadalupe

Subscribed and sworn to before me this 11th day of June, 2024
Notary Public: [Signature]
My Commission Expires: 02/28/27



ENGINEER'S CERTIFICATION:

The Engineer's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Engineer also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$256,879.22

[Signature] Date: 6/28/2024
(Engineer Signature)

[Signature] Date: 6/28/24
City Manager Signature

Acct # 03-5640-4900-4986

PROJECT: Ivy Lane Street Improvements Contractor Project ID Number: 1411 CONTRACTOR: D&D Contractors, Inc.								Estimate #: 4 Original Contract Amount: \$667,739.78 Contract: \$667,739.78 Estimate Period: 5/1 - 5/24/24							
BID ITEM NO.	ITEM DESCRIPTION	UNIT	BID QTY	CO QTY	REVISED QTY	UNIT PRICE	ITEM PRICE	PREVIOUS QTY DONE	QTY THIS PERIOD	REMAINING QTY	% COMP	Amount \$ Remaining	TOTAL QTY DONE	PAY AMOUNT THIS PERIOD	TOTAL AMOUNT COMPLETED
1	Mobilization	LS	1.00		1.00	\$ 56,947.44	\$ 56,947.44	0.50	0.50	0.00	100%	0.00	1.00	\$28,473.72	\$ 56,947.44
2	Insurance & bonds	LS	1.00		1.00	\$ 12,041.07	\$ 12,041.07	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 12,041.07
3	Storm Water Pollution Prevention Plan	LS	1.00		1.00	\$ 5,106.46	\$ 5,106.46	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 5,106.46
4	Traffic Control	LS	1.00		1.00	\$ 5,309.83	\$ 5,309.83	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 5,309.83
5	PROJECT SIGN	LS	1.00		1.00	\$ 1,444.93	\$ 1,444.93	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 1,444.93
6	REMOVE CONCRETE HEADER CURB	LF	1483.70		1483.70	\$ 2.84	\$ 4,213.71	1483.70		0.00	100%	0.00	1483.70	\$0.00	\$ 4,213.71
7	REMOVE CONCRETE CURB & GUTTER	LF	16.30		16.30	\$ 2.84	\$ 46.29	16.30		0.00	100%	0.00	16.30	\$0.00	\$ 46.29
8	REMOVE SIDEWALK	SY	77.30	25.78	103.08	\$ 14.34	\$ 1,478.17	77.30	25.78	0.00	100%	0.00	103.08	\$369.69	\$ 1,478.17
9	REMOVE DRIVEWAY APRON WITH FLUSH CURB	SY	408.63	5.42	414.05	\$ 12.94	\$ 5,357.81	408.63	5.42	0.00	100%	0.00	414.05	\$70.13	\$ 5,357.81
10	REMOVE CONCRETE INLET APRON	SY	3.72		3.72	\$ 206.72	\$ 769.00	3.72		0.00	100%	0.00	3.72	\$0.00	\$ 769.00
11	REMOVE & STORE MAILBOXES	EA	28.00		28.00	\$ 79.25	\$ 2,219.00	28.00		0.00	100%	0.00	28.00	\$0.00	\$ 2,219.00
12	REMOVE CONCRETE RESIDENTIAL ENTRY SIDEWALK	SY	39.00	12.91	51.91	\$ 37.25	\$ 1,933.65	39.00	12.91	0.00	100%	0.00	51.91	\$480.90	\$ 1,933.65
13	ROADWAY EXCAVATION INCLUDING HAULING	CY	2400.00		2400.00	\$ 31.27	\$ 75,048.00	2400.00		0.00	100%	0.00	2400.00	\$0.00	\$ 75,048.00
14	ADJUST EXISTING SANITARY SEWER MANHOLES TO PROPOSED GRADE	EA	2.00		2.00	\$ 1,972.72	\$ 3,945.44	2.00		0.00	100%	0.00	2.00	\$0.00	\$ 3,945.44
15	INSTALL CONCRETE RESIDENTIAL ENTRY SIDEWALK	SY	39.00	12.91	51.91	\$ 88.49	\$ 4,656.89	39.00	12.91	0.00	100%	0.00	51.91	\$1,232.78	\$ 4,656.89
16	INSTALL CONCRETE CURB & GUTTER	LF	1441.00		1441.00	\$ 21.97	\$ 31,658.77	1441.00		0.00	100%	0.00	1441.00	\$0.00	\$ 31,658.77
17	INSTALL CONCRETE SPILL CURB	LF	84.75		84.75	\$ 21.97	\$ 1,861.96	84.75		0.00	100%	0.00	84.75	\$0.00	\$ 1,861.96
18	INSTALL RESIDENTIAL CONCRETE DRIVEWAY APRON INCLUDING LAYDOWN CURB	SY	448.40	139.08	587.48	\$ 107.11	\$ 62,922.84	448.40	139.08	0.00	100%	0.00	587.48	\$14,694.72	\$ 62,922.84
19	INSTALL 4' CONCRETE SIDEWALK	SY	80.00	25.78	105.78	\$ 81.11	\$ 8,637.62	80.00	25.78	0.00	100%	0.00	105.78	\$2,348.82	\$ 8,637.62
20	INSTALL CONCRETE INLET APRON	SY	3.72		3.72	\$ 231.91	\$ 862.71	3.72		0.00	100%	0.00	3.72	\$0.00	\$ 862.71
21	LIME STABILIZE SUBGRADE	SY	3829.00		3829.00	\$ 12.98	\$ 49,700.42	3829.00		0.00	100%	0.00	3829.00	\$0.00	\$ 49,700.42
22	INSTALL TENSAR GEOGRID TX-5 ON LIME-STABILIZED SUBGRADE	SY	3829.00		3829.00	\$ 4.11	\$ 15,737.19	3829.00		0.00	100%	0.00	3829.00	\$0.00	\$ 15,737.19
23	OVERBUILD EMBANKMENT	CY	113.00		113.00	\$ 17.90	\$ 2,022.70	113.00		0.00	100%	0.00	113.00	\$0.00	\$ 2,022.70
24	INSTALL CRUSHED MOISTURE CONDITIONED LIMESTONE FLEXIBLE BASE (6" COMPACTED DEPTH)	SY	3829.00		3829.00	\$ 17.12	\$ 65,552.48	3829.00		0.00	100%	0.00	3829.00	\$0.00	\$ 65,552.48
25	PRIME COAT	GAL	400.00		400.00	\$ 4.70	\$ 1,880.00	0.00	400.00	0.00	100%	0.00	400.00	\$1,880.00	\$ 1,880.00
26	INSTALL ASPHALT TREATED BASE (4" COMPACTED DEPTH)	SY	3175.52		3175.52	\$ 26.49	\$ 84,119.52	0.00	3175.52	0.00	100%	0.00	3175.52	\$84,119.52	\$ 84,119.52
27	TACK COAT	GAL	400.00		400.00	\$ 4.09	\$ 1,636.00	0.00	400.00	0.00	100%	0.00	400.00	\$1,636.00	\$ 1,636.00
28	PAVE 2" TYPE "D" HMC 70-22 VIRGIN MIX	SY	3175.52		3175.52	\$ 16.26	\$ 51,633.96	0.00	3175.52	0.00	100%	0.00	3175.52	\$51,633.96	\$ 51,633.96
29	REINSTALL & MAILBOXES	EA	28.00		28.00	\$ 213.25	\$ 5,971.00	18.00	10.00	0.00	100%	0.00	28.00	\$2,132.50	\$ 5,971.00
30	REPAIR IRRIGATION	LS	1.00		1.00	\$ 4,543.30	\$ 4,543.30	0.50	0.50	0.00	100%	0.00	1.00	\$2,271.65	\$ 4,543.30
31	PROVIDE AND INSTALL TOP SOIL & SOD	SY	1624.00		1624.00	\$ 10.42	\$ 16,922.08	812.00	812.00	0.00	100%	0.00	1624.00	\$8,461.04	\$ 16,922.08
32	PREPARE 10' DRAINAGE EASEMENT	LS	1.00		1.00	\$ 4,729.41	\$ 4,729.41	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 4,729.41
33	REMOVE WOOD FENCE	LF	20.00		20.00	\$ 10.26	\$ 205.20	20.00		0.00	100%	0.00	20.00	\$0.00	\$ 205.20
34	REMOVE METAL PLANTER EDGING	LF	8.00		8.00	\$ 1.71	\$ 13.68	8.00		0.00	100%	0.00	8.00	\$0.00	\$ 13.68
35	PROVIDE & INSTALL 5' CURB INLET, INCL. EXCAVATION, BACKFILL & HAULING	EA	1.00		1.00	\$ 9,106.62	\$ 9,106.62	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 9,106.62
36	PROVIDE & INSTALL 24" HDPE, INCL. EXCAVATION, BACKFILL & HAULING	LF	195.00		195.00	\$ 113.81	\$ 22,192.95	195.00		0.00	100%	0.00	195.00	\$0.00	\$ 22,192.95

PROJECT: Ivy Lane Street Improvements Contractor Project ID Number: 1411 CONTRACTOR: D&D Contractors, Inc.								Estimate #: 4							
Original Contract Amount: \$667,739.78								Contract: \$667,739.78 Estimate Period: 5/1 - 5/24/24							
BID ITEM NO.	ITEM DESCRIPTION	UNIT	BID QTY	CO QTY	REVISED QTY	UNIT PRICE	ITEM PRICE	PREVIOUS QTY DONE	QTY THIS PERIOD	REMAINING QTY	% COMP	Amount \$ Remaining	TOTAL QTY DONE	PAY AMOUNT THIS PERIOD	TOTAL AMOUNT COMPLETED
37	CONCRETE ENCASEMENT, CRADLES, SADDLES AND COLLARS FOR TIE INTO 5' CURB INLET & EXISTING JUNCTION	CY	2.00		2.00	\$ 2,133.60	\$ 4,267.20	2.00		0.00	100%	0.00	2.00	\$0.00	\$ 4,267.20
38	Provide & Install Topsoil & Sod	SY	236.30		236.30	\$ 10.49	\$ 2,478.79	236.30		0.00	100%	0.00	236.30	\$0.00	\$ 2,478.79
39	REPAIR IRRIGATION	LS	1.00		1.00	\$ 985.32	\$ 985.32	0.50	0.50	0.00	100%	0.00	1.00	\$492.66	\$ 985.32
40	REPLACE WOOD FENCE	LF	20.00		20.00	\$ 53.85	\$ 1,077.00	20.00		0.00	100%	0.00	20.00	\$0.00	\$ 1,077.00
41	REPLACE METAL PLANTER EDGING	LF	8.00		8.00	\$ 17.11	\$ 136.88	8.00		0.00	100%	0.00	8.00	\$0.00	\$ 136.88
Alt Bid Items															
42	Mobilization	LS	1.00		1.00	\$ 301.03	\$ 301.03	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 301.03
43	Insurance & bonds	LS	1.00		1.00	\$ 2,408.21	\$ 2,408.21	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 2,408.21
44	Storm Water Pollution Prevention Plan	LS	1.00		1.00	\$ 1,902.88	\$ 1,902.88	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 1,902.88
45	Traffic Control	LS	1.00		1.00	\$ 2,052.86	\$ 2,052.86	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 2,052.86
46	REMOVE CONCRETE HEADER CURB	LF	171.40		171.40	\$ 2.84	\$ 486.78	171.40		0.00	100%	0.00	171.40	\$0.00	\$ 486.78
47	REMOVE CONCRETE RESIDENTIAL ENTRY SIDEWALK	SY	3.00		3.00	\$ 46.86	\$ 139.98	3.00		0.00	100%	0.00	3.00	\$0.00	\$ 139.98
48	REMOVE SIDEWALK	SY	78.60		78.60	\$ 13.73	\$ 1,079.18	78.60		0.00	100%	0.00	78.60	\$0.00	\$ 1,079.18
49	REMOVE & STORE MAILBOXES	EA	1.00		1.00	\$ 30.97	\$ 30.97	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 30.97
50	ROADWAY EXCAVATION INCLUDING HAULING	CY	61.00		61.00	\$ 33.11	\$ 2,019.71	61.00		0.00	100%	0.00	61.00	\$0.00	\$ 2,019.71
51	MILL ASPHALT PAVEMENT IN 50' GAS EASEMENT	CY	87.00		87.00	\$ 88.70	\$ 7,542.90	87.00		0.00	100%	0.00	87.00	\$0.00	\$ 7,542.90
52	INSTALL CONCRETE CURB & GUTTER	LF	171.40		171.40	\$ 36.28	\$ 6,218.39	171.40		0.00	100%	0.00	171.40	\$0.00	\$ 6,218.39
53	INSTALL RESIDENTIAL ENTRY SIDEWALK	SY	3.00		3.00	\$ 163.83	\$ 491.49	3.00		0.00	100%	0.00	3.00	\$0.00	\$ 491.49
54	INSTALL 4' CONCRETE SIDEWALK	SY	76.00		76.00	\$ 114.86	\$ 8,729.36	76.00		0.00	100%	0.00	76.00	\$0.00	\$ 8,729.36
55	LIME STABILIZE SUBGRADE	SY	314.00		314.00	\$ 9.91	\$ 3,111.74	314.00		0.00	100%	0.00	314.00	\$0.00	\$ 3,111.74
56	INSTALL TENSAR GEOGRID TX-5 ON LIME-STABILIZED SUBGRADE	SY	314.00		314.00	\$ 4.48	\$ 1,406.72	314.00		0.00	100%	0.00	314.00	\$0.00	\$ 1,406.72
57	OVERBUILD EMBANKMENT	CY	8.90		8.90	\$ 2.33	\$ 20.74	8.90		0.00	100%	0.00	8.90	\$0.00	\$ 20.74
58	INSTALL CRUSHED MOISTURE CONDITIONED	SY	314.00		314.00	\$ 17.56	\$ 5,513.84	314.00		0.00	100%	0.00	314.00	\$0.00	\$ 5,513.84
59	PRIME COAT	GAL	20.00		20.00	\$ 4.70	\$ 94.00	0.00	20.00	0.00	100%	0.00	20.00	\$94.00	\$ 94.00
60	INSTALL ASPHALT TREATED BASE (4" COMPACTED DEPTH)	SY	257.00		257.00	\$ 26.49	\$ 6,807.93	0.00	257.00	0.00	100%	0.00	257.00	\$6,807.93	\$ 6,807.93
61	TACK COAT	GAL	20.00		20.00	\$ 16.26	\$ 325.20	0.00	20.00	0.00	100%	0.00	20.00	\$325.20	\$ 325.20
62	PAVE 2" TYPE "D" HMAC 70-22 VIRGIN MIX	SY	171.40		171.40	\$ 4.09	\$ 701.03	0.00	171.40	0.00	100%	0.00	171.40	\$701.03	\$ 701.03
63	REINSTALL & MAILBOXES	EA	1.00		1.00	\$ 154.14	\$ 154.14	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 154.14
64	REPAIR IRRIGATION	LS	1.00		1.00	\$ 604.04	\$ 604.04	1.00		0.00	100%	0.00	1.00	\$0.00	\$ 604.04
65	PROVIDE AND INSTALL TOP SOIL & SOD	SY	100.80		100.80	\$ 23.02	\$ 2,320.42	100.80		0.00	100%	0.00	100.80	\$0.00	\$ 2,320.42
CO1 - 7	Added bond premium (3%)	LS		1.00	1.00	\$ 581.91	\$ 581.91	0.00	1.00	0.00	100%	0.00	1.00	\$581.91	\$ 581.91
Adjusted Contract Amount:												\$ 687,718.72			
												\$0.00	\$209,008.14	\$ 687,718.72	
												(10%) Retainage	\$ -	\$ -	
												Previous Paid	\$ -	\$ 430,839.50	
												Amount Due	\$ 209,008.14	\$ 258,879.22	
												% of Contract Billed	31.30%	102.99%	

CITY OF UNIVERSAL CITY

Date: 07/16/2024

TO: City Council
FROM: Tom Maxwell, Mayor
SUBJECT: Board and Commission Re/Appointments for the 2024-2026 term – BOA, LAC, PARC, and P&Z.

Historical Background

Annually, City Council approves the appointment and/or reappointment of residents to the City's boards and commissions. The length of service is governed by Resolution 850: 2-year terms with a limit of 3 consecutive terms. Time served as an alternate and or during partial/unexpired terms count toward the term limit. All appointees must reside within Universal City.

Action Requested

Approve the recommendations for appointments to the BOA, LAC, PARC, and P&Z.

Procurement Method

For all boards and commissions, applications were accepted starting from 2 years ago until July 9th. The initial deadline for applications was June 1, but the deadline was extended to meet the need of filling open positions. Applicants met with Mayor Maxwell for 15-minute interviews from July 1st to July 11th to make his recommendations. Applicants who did not respond to the request for interviews were not able to be considered for appointment.

Source and Amount of Funding

The UC City Charter states that board and commission appointees are appointed on a volunteer basis and serve without compensation.

Attachments

- Mayor's Recommendations
- Board and Commission Applications

Mayor's Recommendations:

" – R" indicates the applicant would be reappointed to their current seat.

" – N" indicates the applicant is a new appointee to the seat.

BOARD/ COMMISSION	# of Seats Expiring	Applications Received	Mayor's Recommendation to Appoint	
Board of Adjustments/ Appeals	5	Scott Dagg Richard Edwards Thomas England Mary Flack ** KayLeigh Phung * J. Sue Svalberg	Thomas England – R Ron Jackson – R* J. Sue Svalberg – R Richard Edwards – N Mary Andrews (Alternate) – N	Coronado Olympia Red Horse Rose Garden Copano
Library Advisory Commission	3	Gena Alvarez Richard Edwards Dawn Field KayLeigh Phung * Noah Zuckerman *	Gena Alvarez – R Dawn Field – R MaryAnne Bernal – N	Red Horse Coronado Rose Garden
Parks and Recreation Commission	3	Christopher Brewer * Raylene Brewer * Mary Eddy Richard Edwards Kris England ** Nick Ferguson Ken Mitts KayLeigh Phung * Crystal Raabe * Harry Westerfield	Mary Eddy – R Nick Ferguson – R Harry Westerfield – R	Rose Garden Rose Garden Northview
Planning and Zoning Commission	7	Scott Dagg Richard Edwards Thomas England Nick Ferguson ** Mary Flack Deborah Hernandez John Hudson Roslyn McCumber * Ken Mitts KayLeigh Phung * Crystal Raabe * Cynthia Spurlock Leah Tiner ** Devona Trigilio Diane Woods	Deborah Hernandez – R John Hudson – R Cynthia Spurlock – R Devona Trigilio – R Diane Woods – R Scott Dagg – N Ken E. Mitts – N	Olympia Olympia Springwood Olympia Olympia Meadow Oaks Olympia

* Ineligible due to lack of response to a request for interview or otherwise disqualified due to living outside City limits.

* Current Appointee moved to permanent position on BOA.

**Backups for the commissions they are listed under.

Mayor's Recommendations for Appointment

Board of Adjustment

Print

Board and Commission Application Form - Submission #13164

Date Submitted: 6/17/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Thomas Earl England

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

My twelve years experience as a member of UC City Council. My previous experience as a member respectively on both the Board of Adjustments, including one term as chairman, and a term on the Planning and Zoning Commission. I also served as a charter member of the Economic Development Corp. when it was first designated as the IDC.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

See above. Also home ownwe in UC since 1991.

Date of Application*

6/17/2024

11:00 AM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not requires.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #10727

Date Submitted: 6/23/2023

Please complete the following form.

Contact Information

Full Name:*

Ronald N Jackson

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

If you have any special training, education, or experience that would particularly qualify you for one of the groups above, please tell us about it in the space below.

*

Have served on BoA before. Also many years on P&Z.

Date (MM/DD/YYYY):*

06/23/2023

Print

Board and Commission Application Form - Submission #13167

Date Submitted: 6/17/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

J Svalberg

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I am learning so much! I am serving as the chairperson of this board currently. I like learning how deviations from the city code can cause issues to the city at large. I learned about the code while I was on P and Z. This board makes me think how not following those plans will affect neighbors, the police and outr fire fighters.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have had the open meetings class and attended the P and Z meeting at AACOG. I keep up with City Council via the web for most meetings because I travel for consulting.

Date of Application*

6/17/2024

03:45 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not requires.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12290

Date Submitted: 2/16/2024

Please complete the following form.

Contact Information

Full Name:*

Richard Edwards

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

If you have any special training, education, or experience that would particularly qualify you for one of the groups above, please tell us about it in the space below.

*

I'm 65 years old and have lived my life as a proud American citizen and Texan; I'm intelligent, honest and outspoken, with a high sense of integrity. I would like to help preserve and improve Universal City.

Date (MM/DD/YYYY):*

02/16/24

Print

Board and Commission Application Form - Submission #10745

Date Submitted: 6/26/2023

Please complete the following form.

Contact Information

Full Name:*

MARY C ANDREWS

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

If you have any special training, education, or experience that would particularly qualify you for one of the groups above, please tell us about it in the space below.

*

I have served on P&Z And Board of Ajustment.

Date (MM/DD/YYYY):*

06/262023

Mayor's Recommendations for Appointment

Library Advisory Commission

Print

Board and Commission Application Form - Submission #13196

Date Submitted: 6/20/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Gena Alvarez

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I enjoyed my last term on the LAC and would love to be considered for another. Sadly this committee does not meet as much as others so I would still like to get to know everyone and contribute as much as I can.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

First, I have a love for reading and libraries. I think they are vital to communities and I think our little library has grown leaps and bounds in the years I have lived here. I don't have formal library training but I am a working mother. I've been working in food safety and quality assurance for a few different companies over the course of about 20 years and think I am capable of helping out this committee.

Date of Application*

6/20/2024

06:15 PM

Resume/Letter of Interest

No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13328

Date Submitted: 7/8/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Dawn Field

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I am a librarian and I feel I can be the most useful on that commission. I have served there for the last 2 years.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have been a medical librarian for 15 years now.

Date of Application*

7/8/2024

10:45 AM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13310

Date Submitted: 7/4/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

MaryAnne Bernal

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have lived in Universal City for over ten years and appreciate the services offered by the UC Library. A library is an important community hub, and its functioning an important part of a vibrant, educated community. Now that I am retired I have time to devote to serving the community, and am willing to work hard and learn the duties of the commission and help in any way I can.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I am a retired educator, having worked at the secondary level (middle school and high school) as well as college. I have a master's degree in English/English Communication Arts from St. Mary's University and post graduate coursework from UTSA in adult education and literature for children and young adults. I have taught on-line courses, so I am proficient in computer use. For over twenty years I ran a college organization for future teachers at San Antonio College, so I learned about organization budgeting and fundraising. In my career I worked on multiple committees at the department, college and district levels, as both member and chair, including hiring committees, so I know how to plan and work toward goals in cooperation with others. I appreciate your considering me for this position.

Date of Application*

7/4/2024

06:00 PM

Resume/Letter of Interest

No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Mayor's Recommendations for Appointment

Parks and Recreation Commission

Print

Board and Commission Application Form - Submission #12679

Date Submitted: 4/22/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Mary Eddy

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have 6 grandsons, our time at the parks in universal city have made great memories for us. I'd like VERY much to continue to help create new parks and keep the ones we have up to date and safe for children.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I've served on the Parks and Recreation Commission for many years. I've lived in the city since 1981 and very familiar with the area. I'm connected with RAFB and able to find volunteers for events in our parks. I served on the VFW Veterans Park Committee.

Date of Application*

4/22/2024

10:30 AM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not requires.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13169

Date Submitted: 6/17/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Nick Ferguson

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have served on the Parks and Recreation committee for the past two years and have enjoyed my time on this commission and I would love to continue to serve on this board. My family and I spend a lot of time in our parks so serving on this commission fills a special place in my heart. I am also interested in the planning and zoning commission. I am invested in the growth of Universal City and am eager to serve the city in a new capacity. Currently, I am serving on the advising committee responsible for selecting the organization that will help UC with our next Master Plan. I consider myself a servant leader and although I don't know much about all that goes into planning and zoning, I know I will pick it up fast and dedicated member of the commission.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have served in a variety of leadership positions in several non profits over the years.

Date of Application*

6/17/2024

06:39 PM

Resume/Letter of Interest

Nicholas Ferguson Resume 10.2023.pdf

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12714

Date Submitted: 4/29/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

HARRY WESTERFIELD

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I wish to be reappointed. I am a long term member and believe I am a productive member of this commission.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have served multi terms on this commission and understand the needs of the parks.

Date of Application*

4/29/2024

01:30 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Mayor's Recommendations for Appointment

Planning & Zoning Commission

Print

Board and Commission Application Form - Submission #13143

Date Submitted: 6/13/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Deborah Jarvis Hernandez

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have served on the Planning & Zoning Commission for the past 4 years. During my past 2 terms I have had the privilege of being a part of the growth & development within the city. There are many exciting developments coming to Universal City, many that began during the past 4 years. I would like the opportunity to be a part of the progression of these developments.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have four years experience as a member on the Planning & Zoning Commission. During my 2 terms, I have gained a better understanding of ordinances and zoning.

Date of Application*

6/13/2024

10:00 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13146

Date Submitted: 6/14/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

John M Hudson

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

Serving on Planning & Zoning allows me to participate in and keep current on what is going on in our city.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I am currently serving on Planning & Zoning and have served previous terms. I have also served on the Board of Adjustment.

Date of Application*

6/14/2024

08:15 AM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12678

Date Submitted: 4/21/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Cynthia M Spurlock

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have enjoyed my time serving on the committee since 2021 and feel I can still contribute to the city.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have worked for different industries during my 39 year work history in the accounting field including accounts payable, accounts receivable, general ledger and account reconciliations. I have also served as customer service manager for a major furniture company. I am currently the vice chair of the Planning and Zoning Commission and I have learned a lot and feel I can continue to contribute to the community.

Date of Application*

4/21/2024

09:01 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12764

Date Submitted: 5/3/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Devona Trigilio

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

My job acceptance at Randolph AFB brought me to Universal City in 2005. I have never stopped loving it here and want to continue seeing it's vision and growth excel. I have one teenage daughter in my home and another adult daughter with her two elementary age children who live here too. Because of my family and neighbors, I want us to succeed in the right manner. I can continue to help by volunteering my time to better serve my community by learning a foundation of why our city does and has to do what it does.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I am an Air Force Civilian Service recruiter and work at the Air Force Personnel Center on Randolph AFB. I recruit all fields of Engineers, Architects, Community Planners, Engineering Technicians and Financial Managers. A lot of the language and processes of real property, architect, facilities, construction, budgets, planning, public works etc are familiar to me. I carry myself with tact and courtesy having to coordinate and collaborate with all ranks, grades and responsibility levels across the Air and Space Forces. My connection to the military since 1986 gives me a great understanding of the base and military importance. I was appointed to the Planning and Zoning Commission on 01 August 2023. I read the P&Z agenda thoroughly, research companies and do drive by locations to ensure I have an understanding going into the meeting to ask pertinent questions. I attended the Planning & Zoning Workshop in August 2023, full day, held at the Alamo Area Council of Governments.

Date of Application*

5/3/2024

08:06 PM

Resume/Letter of Interest

No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12782

Date Submitted: 5/6/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Diane Woods

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I am finishing my first term on Planning & Zoning and would like to continue.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

In addition to my almost 2 years experience on the commission, I attended the training provided by AACOG.

Date of Application*

5/6/2024

07:45 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13147

Date Submitted: 6/14/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Scott Dagg

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I love serving the community. It is important to see this city continue to mature and grow in a way that will protect it for future generations.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have served various boards for the last 8 years. I have been a small business owner and am currently responsible for the P&L for a 15 million dollar a year business.

Date of Application*

6/14/2024

09:00 AM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13054

Date Submitted: 6/4/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Kenneth Edward Mitts

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

Planning and Zoning Commission responsibilities appear to touch all aspects of the city. I'm interested in participating in the long-range vision, plans, goals, and objectives of the city. Regarding participation on the Parks and Recreation Commission I am interested in helping guide the city in developing a parks system that rivals those of other cities and which will help encourage other individuals and family members to become residents of our community.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have over 20 years of experience in the United States Air Force serving as the Accounting and Finance Officer for some of the largest installations in the Air Force, serving as an Assistant Professor of Aerospace Studies for the Air Force Reserve Officer Training Corps for Texas A&M University-Commerce, and serving as a Transportation Squadron Commander. I also helped create Texas A&M University-San Antonio serving as its first Vice President for Finance and Administration/Chief Financial Officer overseeing the university's police, procurement, payroll, facilities, accounting, budget, and information technology departments.

Date of Application*

6/4/2024

12:00 PM

Resume/Letter of Interest

ken resume short 2024.doc

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

KENNETH E. MITTS



SUMMARY OF WHAT I CAN DO FOR YOUR ORGANIZATION

Retired Air Force officer and corporate leader. I possess years of diverse management and leadership experience resulting in outstanding results. Give me your problems/opportunities along with the appropriate authority and resources, and I will turn those problems/opportunities into effective and efficient solutions. There are no problems that can't be resolved-the challenge is finding the right solution and providing the proper leadership and management skills during implementation of the solution. Solving problems, whether it be developing/upgrading systems/procedures or providing leadership to a team in accomplishment of goals, is what I can do best for your organization.

PROFILE

AIR FORCE OFFICER-CORPORATE MANAGER-CFO

- Performs critical analyses that lead to process improvements, innovative new programs, and improvement in employee productivity.
- Keen ability to identify problems and implement solutions that improve operations of an organization.
- Creates opportunities that develop effective partnerships between management, staff, and customers.
- Possesses particular skills/experiences in the areas of:

- | | |
|------------------------------------|---|
| • Project & Program Management | • Infrastructure Development |
| • Financial Administration | • Computer-Based Business Services |
| • Contracted Operations | • Nonprofit Experience |
| • Budgeting and Financial Analysis | • Higher Education |
| • Call Center Operations | • Organizational Development & Training |

SUMMARY OF MAJOR ACCOMPLISHMENTS

Chief Financial Officer, San Antonio Museum of Art (February 2015-July 2015)

- First CFO for the Museum overseeing \$10M annual operating budget, \$51M endowment portfolio, with over 100 employees; reorganized finance department and hired museum's first controller.
- Revamped procurement, cash handling, month-end closing, budget, and endowment reporting procedures; restored director, staff, and board confidence in financial operations of museum

Vice President for Finance and Administration/CFO (April 2008-August 2014)

- First Vice President for Texas A&M University-San Antonio
- Established infrastructure (IT, email, phone, security...) for the university

KENNETH E. MITTS

- Created all departments and their processes (HR, payroll, accounting, budget, bursar, facilities, compliance, university police department, safety and risk management, procurement, and facilities)
- Increased employees from eight to 58
- Developed all processes and procedures (over 100) for the division vital for attaining stand-alone university status and receiving a “in full compliance” report from the university’s accrediting body
- Increased operating budget from under one million dollars to over \$45M-enrollment from 900+ students to over 4500 students
- Increased university reserves from \$500K to over \$13M in less than five years
- Responsible for the construction of over 300K gross square feet of university infrastructure
- Negotiated several building leases to accommodate the university’s rapid growth-the fastest growing public university in the state for four years running
- Served as Acting Vice President for Student Affairs for eight months while maintaining responsibilities as V.P. for Finance and Administration/CFO-an extra challenging opportunity since we were a new university with few established standards, procedures, and experienced staff
- Oversaw successful transition of facilities operations to a contracted service
- Presented legislative appropriations requests to local, state, and federal officials
- Created and obtained Board of Regents’ approval to implement a “university services fee” consolidating 13 separate fees into one fee making accounting and use of these funds much easier and flexible to use; most other universities within the A&M System have followed this lead

Deputy Program Manager, Air Force Contract Employee (April 2006-October 2007)

- Avoided \$700K of program expenses by identifying two unnecessary program requirements
- Saved 10 man-hours a week in the creation of the company’s Weekly Status Report by changing methods for documenting work efforts and coordinating the final product
- Created the Functional Management Office’s compliance team and its responsibilities
- Developed the program’s resolution process for compliance related issues and created a web-based log to report and track all responses

Teacher (August 2003-April 2006)

- Provided special education services to children with disabilities in grades first through fifth and served as a fourth grade teacher within San Antonio Independent School District

Department Manager, Sears Customer Care Network (November 2002-August 2003)

- Managed eight to 12 team managers and their associates (160-220 employees)
- Identified to take charge of Sears’s high profile rework/recall teams (the center’s teams that set service for product repairs for other companies’ customers)
- Responsible for Sears’ national emergency service teams
- Met 2003 goal of 85,000 service orders, valued in excess of \$10M, halfway through the year

United States Air Force Officer

KENNETH E. MITTS



- Accounting and Finance Officer at several of the Air Force’s largest Air Force Bases responsible for a staff of over 300 employees at the largest Air Force Base in Europe
- Assistant Professor of Aerospace Studies for an Air Force Reserve Officer Training Corps Det.
- Transportation Squadron Commander at the largest United States Air Force Base
- Awarded six Air Force meritorious service medals
- Identified by the Air Forces’ top logistics general as his “number one promote candidate” to the rank of Lieutenant Colonel
- Recognized as best comptroller organization in United States Air Forces in Europe.

EDUCATION

Barry College (now Barry University), Miami Shores, FL
MBA; GPA: 3.9

Southwest Texas State University (now Texas State University), San Marcos, TX
BBA, Finance; Overall GPA: 3.2

LICENSES

Texas Teacher Certificates, Generalist EC-4 and Special Education EC-12

COMMUNITY & PROFESSIONAL INVOLVEMENT

City South Management Authority

Previous Member of the Board of Directors

Land Heritage Institute

Previous Member of the Board of Directors

South San Antonio Chamber of Commerce

Previous Member of the Board of Directors United Way Campaign of San Antonio

Previous Project Officer for the Air Force’s Joint Personal Property Shipping Office

Professional Teleservice Management Association

Past President, San Antonio, TX

Past Vice President, Membership Committee, San Antonio, TX

American Society of Military Comptrollers

Past President, Black Hills Chapter

National Defense Transportation Association

Past Vice President, Alamo Chapter

Past Vice President, Dayton Chapter

AWARDS/RECOGNITION

Junior Officer of the Year

Comptroller Organization of the Year

Accounting and Finance Organization of the Year

Six Air Force Meritorious Service Medals

Air Force’s Director of Logistics’ “number one promote candidate”

Other Applications Received

Print

Board and Commission Application Form - Submission #13232

Date Submitted: 6/25/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Kris England

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have previously been on the Parks and Recreation commission. I have knowledge of future plans for the parks as well as all the improvements that have been made in the past.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

Parks commission member, volunteer at Snowfest, pumpkin patch, tree lighting. I'm also a member of the citizens police academy.

Date of Application*

6/25/2024

07:30 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #12772

Date Submitted: 5/5/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Mary Flack

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

Want to a part of the growth of Universal City.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

I have live in UC since 2013. I have been in food service sales for 13 year, managed the Woman's club of San Antonio for 10 years. Built my home in SchulenburgTx. I volunteer with UC police academy and have worked at many city events. I also volunteer when the UC has court.

Date of Application*

5/5/2024

08:07 PM

Resume/Letter of Interest

Choose File No file chosen

You are welcome to submit a resume and/or letter of interest, though it is not requires.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Print

Board and Commission Application Form - Submission #13079

Date Submitted: 6/5/2024

PLEASE READ BEFORE PROCEEDING

Please complete the form below to submit an application for the Board(s) and Commission(s) in which you would like to participate.

Applications submitted by June 1st before Council action on the new term of appointment will be considered for said term of appointment. Applications that are submitted after June 1st will be considered the following year.

Applications are only valid for two years in order to keep application information current.

Contact Information

Full Name:*

Leah Tiner

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

Please explain why you are interested in applying to the groups chosen above.

*

I have extensive experience in planning and zoning and have worked in construction for over 30 years. I want to be a part of the city I live in planning and zoning commission.

Please list any training, education, or experience that you believe would assist you in performing duties on the Board/Commission to which you applied.

*

Over 30 years of construction experience. Previously served on the water board and construction trade and advisory board for the City of Corpus Christi

Date of Application*

6/5/2024

09:07 PM

Resume/Letter of Interest

Leah-Tiner.pdf

You are welcome to submit a resume and/or letter of interest, though it is not required.

Please be aware that you should NOT include any sensitive personal information such as Drivers License Number or Birth Date in these documents.

Leah Tiner

Project Management



Expert in project management and the understanding of the construction process from inception to completion. Proficient in proposal evaluation and response, including budget tracking and financial value review. Extensive knowledge of TxDOT roadway and lighting projects, DOT compliance, FMCSA, wage reporting, permitting. Well versed in motivating and focusing team on project goals. Dedicated to the value of promoting the company's reputation and maintaining good public relations with suppliers, subcontractors, engineers, architects, owners.

Authorized to work in the US for any employer

Work Experience

Assistant Construction Manager

Maldonado Burkett, LLP - Corpus Christi, TX

June 2020 to October 2023

- Assisted in managing the construction process from beginning to end, ensuring projects were completed on time and within budget.
- Coordinated all on-site construction activities, including scheduling, quality control, and safety measures.
- Communicated with clients, contractors, and subcontractors to ensure project requirements were met, and any issues were resolved.
- Prepared and maintained project documentation, such as contracts, change orders, and progress reports.
- Monitored and tracked project expenses, reviewing and approving invoices and purchase orders.
- Collaborated with project team members to develop and implement strategies for cost reduction and efficiency improvement.
- Assisted in selecting and managing subcontractors, negotiating contracts and overseeing their work.
- Participated in meetings and provided updates to project stakeholders on progress, issues, and potential solutions.
- Contributed to the development of project plans, budgets, and schedules, offering insights and recommendations for improvement.

Director of Operations

Cloud to Market, LLC. - Corpus Christi, TX

February 2014 to June 2020

- Operations Manager, successfully overseeing all aspects of operations and ensuring efficiency and profitability.
- Implementation of cost-saving strategies and streamlining processes to improve overall operations.
- Provided strong leadership skills, effectively managing and motivating teams to achieve goals and meet deadlines.
- Provided budget planning, forecasting, and financial analysis to drive strategic decision making.

- Extensive experience in project management, successfully leading cross-functional teams and completing projects on time and within budget.
- Utilized data and analytics to identify areas for improvement and make data-driven decisions.
- Developed and implemented policies and procedures to ensure compliance and mitigate risk.

Payroll Manager

Basic Industries - San Antonio, TX
July 2012 to February 2014

- Managed payroll processes and procedures.
- Implemented efficient payroll systems and streamlined payroll processes.
- Managed payroll for both hourly and salaried employees, ensuring accurate and timely payments.
- Extensive knowledge of federal and state payroll regulations and compliance, including tax laws and labor laws.
- Proficient in using payroll software such as ADP, Paychex, and QuickBooks to process payroll and generate reports.
- Managed benefits and compensation packages, including health insurance, retirement plans, and bonuses.
- Certified Payroll Professional (CPP) with a thorough understanding of payroll best practices and industry standards.

Office Manager

DD&B Construction - San Antonio, TX
September 2009 to April 2011

- Managed daily office operations, including overseeing administrative staff and delegating tasks.
- Implemented new organizational systems and procedures to increase efficiency and productivity.
- Created and maintained office budget, tracking expenses and identifying cost-saving opportunities.
- Coordinated and scheduled meetings, appointments, and travel arrangements for upper management.
- Maintained and updated company records, documents, and databases.
- Conducted interviews and assisted with hiring and training new office employees.
- Oversaw inventory management and ordering of office supplies to ensure adequate stock levels.
- Acted as a liaison between upper management, employees, and clients to facilitate effective communication and resolve any issues.
- Prepared and presented reports, presentations, and other documents for management review.

Project Administrator/Estimator

Hull Door - San Antonio, TX
October 2008 to August 2009

- Managed project budgets and timelines as a Project Administrator and Estimator.
- Conducted thorough cost analysis and provided accurate estimations for project budgets.
- Coordinated with vendors, contractors, and project team members to ensure timely and cost-effective project completion.
- Developed and maintained project documentation, including contracts, proposals, and progress reports.

Project Manager/Contract Manager

Faulkner USA Inc - Austin, TX
February 2006 to August 2008

- Managed contracts for various multi-million-dollar projects and organizations.

- Negotiated and finalized contracts with clients and vendors.
- Extensive knowledge of contract law, regulations, and compliance requirements.
- Drafted and reviewed contract terms and conditions, scope of work, and other contractual documents.
- Ensured all contracts accuracies, completeness, and compliance with company standards.
- Managed distinct types of contracts, including service agreements, non-disclosure agreements, design build, subcontractors, and procurement contracts.
- Obtain and maintain local permits and licenses for all construction projects.
- Managed and maintained ADA compliance issues, construction archives, blueprints, warranty follow-up issues and warranty database input.

Construction Project Administrator

O'Haver Contractors - San Antonio, TX

December 2004 to February 2006

- Managed multiple projects simultaneously, ensuring all tasks were completed on schedule
- Utilized project management software to create detailed project plans and monitor project timelines
- Implemented efficient project tracking and reporting systems to ensure accurate and timely updates
- Developed and maintained project budgets, tracking expenses and identifying cost-saving opportunities
- Trained and onboarded new team members on project management processes and procedures

Secretary to Director of Facilities/Project Manager

Judson Independent School District Facilities Planning - San Antonio, TX

November 2001 to January 2004

- Managed and oversaw all aspects of facilities and planning for a large organization.
- Developed and implemented long-term strategic plans for facility maintenance and improvement.
- Coordinated with department heads to assess and prioritize facility needs.
- Supervised facility staff, including hiring, training, and scheduling.
- Conducted regular inspections and audits to ensure compliance with safety and regulatory standards.
- Collaborated with architects and contractors on new construction and renovation projects.
- Established and maintained strong relationships with stakeholders, including employees, customers, and community members.
- Utilized project management skills to successfully complete multiple projects on time and within budget.

Secretary to Chief of Police

Judson Independent School District Police Department - Converse, TX

December 1998 to November 2001

- Provided administrative support and managed daily operations for the Chief of Police.
- Provided dispatching service for all officers and calls.
- Administered all TCIC/NCIC testing.

Education

Associate of Arts in Psychology

University of Phoenix

2010 to March 2012

Skills

- Prolog
- Document Management
- Microsoft Project
- Project Planning
- Project Coordination
- Construction Management
- Quality Assurance
- Computer Networking
- Program Management
- Primavera P6
- Property Management
- Procurement
- Construction
- Commercial construction
- Construction management software
- Microsoft Excel
- Microsoft Word
- Microsoft Outlook
- Vendor management
- Organizational skills
- Communication skills
- Sage
- Conflict management
- Project planning
- Primavera
- Time management
- Office management
- Accounts payable
- QuickBooks
- Public relations
- Computer networking
- Quality control
- Technical writing
- Leadership
- Accounts receivable
- Management
- Construction estimating
- ProCore

- Contracts
- Editing
- Negotiation
- Research
- Budgeting
- Project Implementation

Certifications and Licenses

Driver's License

February 2020 to July 2025

Ineligible Applicants

Either due to lack of interview or not living within UC.

Print

Board and Commission Application Form - Submission #8168

Date Submitted: 7/3/2022

Please complete the following form.

Contact Information

Full Name:*

Christopher Brewer

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Golf & Conference Center Committee
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

If you have any special training that would particularly qualify you for one of the groups above, please tell us about it in the space below.

[REDACTED]

Date (MM/DD/YYYY):*

07/03/2022

Print

Board and Commission Application Form - Submission #8167

Date Submitted: 7/3/2022

Please complete the following form.

Contact Information

Full Name:*

Raylene Brewer

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Golf & Conference Center Committee
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

If you have any special training that would particularly qualify you for one of the groups above, please tell us about it in the space below.

[REDACTED]

Date (MM/DD/YYYY):*

09/10/1982

Print

Board and Commission Application Form - Submission #11701

Date Submitted: 11/12/2023

Please complete the following form.

Contact Information

Full Name:*

Roslyn McCumber

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

If you have any special training, education, or experience that would particularly qualify you for one of the groups above, please tell us about it in the space below.

*

Roslyn McCumber [REDACTED] Objective: Dedicated and versatile professional with a Bachelor's degree in Psychology and a Business Minor, possessing a real estate license and teacher certification. Seeking opportunities to leverage my skills and passion for community development in Universal City. Education: * Bachelor of Arts in Psychology with a Minor in Business * Troy University, 2008 Certifications: * Real Estate License * Teacher Certification Professional Experience: * Real Estate Agent, Keller Williams Heritage, June 2020-Present * History Teacher - Kitty Hawk MS - August 2010-May 2020 Skills: * Real Estate Management and Sales * Classroom Instruction and Educational Planning * Community Engagement and Outreach * Psychology and Human Behavior Analysis * Business Administration Passion: Commitment to the Universal City community through active involvement in Olympia Hills neighborhood Association. Support of local events and businesses. References: Available upon request.

Date (MM/DD/YYYY):*

11/12/2023

Print

Board and Commission Application Form - Submission #11418

Date Submitted: 10/2/2023

Please complete the following form.

Contact Information

Full Name:*

KayLeigh Phung

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*



Board of Adjustment



Library Advisory Commission



Parks & Recreation Commission



Planning & Zoning Commission

If you have any special training, education, or experience that would particularly qualify you for one of the groups above, please tell us about it in the space below.

*

Mentored kids in need of help.

Date (MM/DD/YYYY):*

06282007

Print

Board and Commission Application Form - Submission #8166

Date Submitted: 7/3/2022

Please complete the following form.

Contact Information

Full Name:*

Crystal Raabe

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

- Board of Adjustment
- Golf & Conference Center Committee
- Library Advisory Commission
- Parks & Recreation Commission
- Planning & Zoning Commission

If you have any special training that would particularly qualify you for one of the groups above, please tell us about it in the space below.

[REDACTED]

Date (MM/DD/YYYY):*

07/03/2022

Print

Board and Commission Application Form - Submission #8630

Date Submitted: 8/29/2022

Please complete the following form.

Contact Information

Full Name:*

Noah Zuckerman

Address:*

[REDACTED]

Phone Number:*

[REDACTED]

Email Address:*

[REDACTED]

I Am Interested In Serving On The Following Board(s)*

Board of Adjustment

Golf & Conference Center Committee

Library Advisory Commission

Parks & Recreation Commission

Planning & Zoning Commission

If you have any special training that would particularly qualify you for one of the groups above, please tell us about it in the space below.

I am an avid reader and occasional writer. I recently graduated from the University of North Texas with a Bachelor's degree in English Literature, minoring in Social Sciences. I have experience applying for grants from an internship with the San Antonio non-profit LEAP. I have also participated and hosted donation events, including hair drives for children experiencing hair loss, and was a member of UNT's English honor society, Sigma Tau Delta. I look forward to working with you.

Date (MM/DD/YYYY):*

08/29/2020

CITY OF UNIVERSAL CITY

Date: 07/16/2024

TO: City Council
FROM: Kim M. Turner, City Manager
SUBJECT: Re/Appointments to the Universal City Economic Development Corporation

Historical Background

Article VIII of the UCEDC 1996 Amended Articles of Incorporation state that the Board of Directors shall be appointed by the governing body of the City (City Council) for two-year terms every two years. Up to four members may be members of the Council, but at least three members must be people not employed by the City or members of the Council. Directors of the UCEDC must reside within Universal City. The last regular term appointment for the UCEDC was held in July 2022.

The UCEDC voted at their July 11th regular meeting to reappoint the following members:

- Dick Crow
- Leonard Dagg
- Christina Fitzpatrick *
- Bear Goolsby *
- Roland Hinojosa
- Bryan Kuhlmann
- Dick Neville

*members of the City Council

Action Requested

Approve the recommendation by the UCEDC of reappointment for 7 incumbent directors.

Procurement Methodology

7 out of 7 incumbent members of the UCEDC applied for reappointment to serve another two-year term from August 1, 2024 to July 31, 2026. In addition to the 6 incumbents, the following people also applied to serve on the UCEDC:

- John Williams

Source and Amount of Funding

Article VIII of the UCEDC 1996 Amended Articles of Incorporation states that directors serve without compensation.

Staff Recommendation

Staff recommends approval of the UCEDC recommendation.

The City of Universal City
2150 Universal City Blvd
Universal City, TX 78148
WWW.UCTX.Gov
Tel: (210) 659-0333 ext 720

APPLICATION

**Universal City Economic Development Corporation
Board of Directors**

General Duties of the Board: The Universal City Economic Development Corporation (UCEDC) develops the overall economic development plan for the City which includes an annual budget and sets forth intermittent and/or short-term goals which the Board deems as necessary to accomplish compliance with its overall economic development plan. Members of the Board of Directors of the UCEDC serve without compensation. Board appointments are for two years.

Board Member Qualifications: To be consider for a position on the UCEDC Board, applicants must meet the following criteria:

- Assure reliable attendance at UCEDC meetings. Regular meetings are held the second Thursday of each month at 5:00 pm., special meetings are held on an "as needed" basis.
- Be a Universal City resident, or a resident of Bexar County.
- Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCEDC.

Name: Richard B. Crow

Address: 

Telephone: 

Email: 

Are you a property owner in UC? yes If yes, how long? 50 yrs

Do you own a business? No Name of Business: _____

Are you presently employed? No

Where: _____

Type of Business: _____

What is your position? _____

What are your responsibilities? _____

If not presently working, what was your last employment? Chief of SAFETY Cor. Tex DEPT. TRANSPORTATION

Your duties/responsibilities:

Safety of TyDOT Employees

Have you previously served on any municipal advisory boards? yes

If yes, which board and when? EDC since inception, City Council - Mayor Pro TEM

What are your general thoughts on economic development for Universal City?

Necessary

How can you help in implementing your ideas on economic development?

Continue Supporting EDC & master plan

What are your thoughts on incentives for existing businesses to expand their operations?

contact with potentials

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

Use as necessary

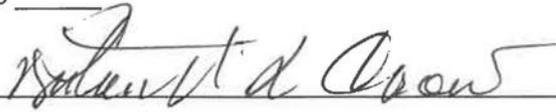
What type of industry should the UCEDC target?

Anything bringing people's revenue

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes No

Signature: _____



Return Forms to:

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Universal City, TX 78148

Or by Email to:
deputycityclerk@uctx.gov

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APPLICATION

Universal City Economic Development Corporation Board of Directors

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Name: Leonard (Lenny) Dagg

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Are you a property owner in UC? Yes If yes, how long? 32 years

Do you own a business? No Name of Business: _____

Are you presently employed? Yes

Where: Universal City United Methodist Church

Type of Business: Church

What is your position? Congregational Care Pastor

What are your responsibilities? Spiritual care for members of the congregation, preaching, and teaching.

If not presently working, what was your last employment? _____

Your duties/responsibilities:

Have you previously served on any municipal advisory boards? Yes

If yes, which board and when? Currently serving on UCEDC.

What are your general thoughts on economic development for Universal City?

We should continue to proactively attract new businesses and support existing businesses.

How can you help in implementing your ideas on economic development?

By continuing to serve on the UCEDC and promoting economic development to those I meet.

What are your thoughts on incentives for existing businesses to expand their operations?

I support incentives when it will provide long term economic benefit to UC.

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

I believe that tax breaks and incentives should be linked to guarantees for employment and should be given only to businesses that will benefit our community.

What type of industry should the UCEDC target?

Retail, hospitality and light industrial.

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes No

Signature: Leonard G. Dagg *Leonard G Dagg*

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deputycityclerk@uctx.gov

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APPLICATION

Universal City Economic Development Corporation Board of Directors

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Board Member Qualifications: To be consider for a position on the UCEDC Board, applicants must meet the following criteria:

- Assure reliable attendance at UCEDC meetings. Regular meetings are held the second Thursday of each month at 5:00 pm., special meetings are held on an "as needed" basis.
- Be a Universal City resident, or a resident of Bexar County.
- Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCEDC.

Name: Christina Fitzpatrick

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Are you a property owner in UC? YES If yes, how long? 7 yrs

Do you own a business? NO Name of Business: _____

Are you presently employed? YES

Where: Acrisene West

Type of Business: Financial Services

What is your position? project manager

What are your responsibilities? CRM Support, expense

reports, admin support

If not presently working, what was your last employment? _____

Your duties/responsibilities:

Have you previously served on any municipal advisory boards?

Yes

If yes, which board and when?

Eddc 22-present P&Z '18-'22

What are your general thoughts on economic development for Universal City?

How can you help in implementing your ideas on economic development?

What are your thoughts on incentives for existing businesses to expand their operations?

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

What type of industry should the UCEDC target?

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes No

Signature: _____

Christina [Signature]

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What are your general thoughts on economic development for Universal City?

I believe economic development should be a focus for our city. This is an area we should continue to support and consider important even as we reach build out completion. We need to figure out what will entice businesses to set up a brick and mortar. Attracting strong businesses that will generate sales tax income and interest to our community. This is our one true way to provide another steady source of income aside from property taxes. Universal City is a small community surrounded by millions of people. It would be so advantageous to develop into a destination spot for people to spend time and money. Targeting business that bring people into visit and then supporting those business to deliver a strong service or experience that will bring these visitors back again and again.

How can you help in implementing your ideas on economic development.

I believe that I am creative and willing to do research and think outside of the box. Economic development is not one thing. Nor should it look the same year after year. UC has to be innovative in their approach to economic development. We need to focus on attracting and retaining strong businesses to our community. I am curious. When I see something different, I research it. I consider if it is something that would work in our community. I see myself as bringing ideas, brainstorming with our board and establishing actionable items that will add value to our community, businesses and residents.

What are your thoughts on incentives for existing business to expand their operations?

I am open to any and all ideas. I believe every idea has merit and should be considered as a possibility. I not only want to attract new businesses to our community but I want our existing businesses to know we are here to support them in their success. Incentives can be monetary or non-monetary and both can be effective.

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC.

Like my answer above, I believe all things can and should be considered. Tax Breaks/Incentives used as a lure to attract a key business/industry to the area should always be on the table. There is definitely an impact for several years and that should be weighed against the value that the new business brings. What new jobs will be available, will they bring/attract new people to the community, what sales tax can be expected etc.

What type of industry should the UCEDC target??

As discussed above many people are shopping online. We need to consider where do people go to spend their money in person. Those should be the industries/ businesses that should be targeted. We live close to where people vacation. It seems like restaurants/social activities are areas that can perform well. Also service focused business are also needed. And specialty retail will always bring in people. A great example of a new business is Tint-World. This business provides what would be considered an optional product to folks that are making discretionary purchase. The many times are bringing people

into UC who may not have been here before---thus exposing them to other local business. This is the perfect type of business to target.

Online Form Submittal: Economic Board Application

noreply@civicplus.com <noreply@civicplus.com>

Thu 6/13/2024 4:19 PM

To: Michael Cassata <DSDirector@uctx.gov>; Deputy City Clerk <deputycityclerk@uctx.gov>

Economic Board Application

General Duties of the Board: The Universal City Industrial Development Corporation (UCIDC) develops the overall economic development plan for the City which includes an annual budget and sets forth intermittent and/or short-term goals which the Board deems as necessary to accomplish compliance with its overall economic development plan. Members of the Board of Directors of the UCIDC serve without compensation. Board appointments are for two years.

Board Member Qualifications: To be consider for a position on the UCIDC Board, applicants must meet the following criteria:

- Assure reliable attendance at UCIDC meetings. Regular meetings are held the second Thursday of each month at 5:00 pm., special meetings are held on an "as needed" basis.
- Be a Universal City resident, or a resident of Bexar County.
- Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCIDC.

Please complete the online form below.

Personal Information

Name: Bear Goolsby

Home Address:

Home Phone Number:

Cell Phone Number: *Field not completed.*

Business Address:

Business Phone Number:

Occupation: Architect

Email Address:

Residency Information

Length of Residency in Universal City: 23ish years

Are you a registered voter: Yes

Employment

Current Employer: Powers Goolsby Architects

Type of Business: Architect

Your Position/Title: Owner

Responsibilities: Yes, I have them. Client relations, design, construction management

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? Yes

If yes, which: Council

Have you served on a Board, Commission, or Committee before? Yes

If yes, which: Council, IDC, & EDC

Please list organization memberships and positions held: Member

What are your general thoughts on economic development for Universal City? Take advantage of infill. Revitalize what we have. Create catalysts to entice investment.

What types of industry should the UCIDC target? Entertainment, medical, retail, restaurants, basically create a destination location in UC

Email not displaying correctly? [View it in your browser.](#)

The City of Universal City
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APPLICATION

Universal City Economic Development Corporation Board of Directors

General Duties of the Board: The Universal City Economic Development Corporation (UCEDC) develops the overall economic development plan for the City which includes an annual budget and sets forth intermittent and/or short-term goals which the Board deems as necessary to accomplish compliance with its overall economic development plan. Members of the Board of Directors of the UCEDC serve without compensation. Board appointments are for two years.

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- Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCEDC.

Name: Rolando Hinojosa

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Are you a property owner in UC? Yes If yes, how long? 23 Yrs.

Do you own a business? Yes Name of Business: Ava-Bel Energy Services LLC

Are you presently employed? Yes

Where: Ava-Bel Energy Services LLC

Type of Business: Energy Management/Utility Coordination

What is your position? Owner/Operator

What are your responsibilities? Manage overall duties of small business.

If not presently working, what was your last employment? _____

Your duties/responsibilities: _____

Have you previously served on any municipal advisory boards? Yes

If yes, which board and when? UCEDC, 2017-Present

What are your general thoughts on economic development for Universal City?
Economic Development is an important component and portfolio for the City of Universal City.
Having a diversified portfolio is important to the financial health of the city. Thoughtfully managed
business corridors and residential areas improves the success of a suburban community

How can you help in implementing your ideas on economic development?

My background and experience in Community & Economic Development and working within the
UCEDC the past several years will allow me to provide valuable input in order to maintain a
positive financial & business environment for the City of Universal City.

What are your thoughts on incentives for existing businesses to expand their operations?

Incentives and programs offered by the UCEDC allow for local businesses to grow & thrive within
our economy. They are a plus.

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

Tax breaks & incentives are a great tool for recruiting new and expanding existing businesses.
Done, efficiently & effectively, they help to grow a city & community like Universal City.

What type of industry should the UCEDC target?

Mixed Retail, Medical, Manufacturing

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes X No _____

Signature: Rolando Hinojosa

Return Forms to:

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deputycityclerk@uctx.gov

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APPLICATION

Universal City Economic Development Corporation Board of Directors

General Duties of the Board: The Universal City Economic Development Corporation (UCEDC) develops the overall economic development plan for the City which includes an annual budget and sets forth intermittent and/or short-term goals which the Board deems as necessary to accomplish compliance with its overall economic development plan. Members of the Board of Directors of the UCEDC serve without compensation. Board appointments are for two years.

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- Assure reliable attendance at UCEDC meetings. Regular meetings are held the second Thursday of each month at 5:00 pm., special meetings are held on an "as needed" basis.
- Be a Universal City resident, or a resident of Bexar County.
- Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCEDC.

Name: Bryan Kuhlmann

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Are you a property owner in UC? YES If yes, how long? 24 Years

Do you own a business? NO Name of Business: N/A

Are you presently employed? Retired

Where: N/A

Type of Business: N/A

What is your position? N/A

What are your responsibilities? N/A

If not presently working, what was your last employment? Joint Base Ft Sam Houston

Your duties/responsibilities: Lead Air Force Engineer and Army Chief of Master Planning responsible for the Planning, Programming and construction of all infrastructure and Capital Development on Ft Sam Houston and its sub-installations, including Camp Bullis.

Have you previously served on any municipal advisory boards? YES
Board, Brevard Co. Red Cross, FL; Board, Sumter School District, SC;
If yes, which board and when? Board, Chamber of Commerce, Sumter, SC

What are your general thoughts on economic development for Universal City?

Despite limited developable land available, opportunities exist along the 1604 corridor for new development, along with redevelopment in the Aviation District, plus the revitalization of legacy businesses.

How can you help in implementing your ideas on economic development?

I will continue to share my knowledge and experience as a former Air Force base commander; Director of Public Works and Urban Planner in the board setting of the EDC.

What are your thoughts on incentives for existing businesses to expand their operations?

I am in favor of it.

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

This is a powerful tool that, when applied judiciously with a focus on a positive return on investment, can provide a significant benefit to economic growth.

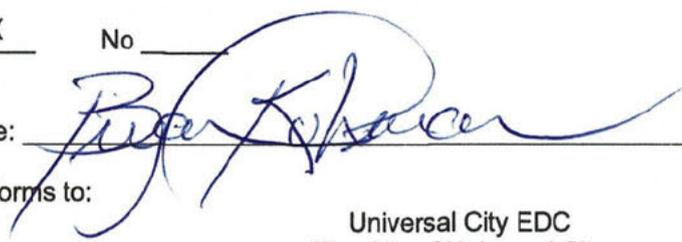
What type of industry should the UCEDC target?

A mix of retail, leisure, and professional space.

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes No

Signature: _____

A handwritten signature in blue ink, appearing to read "B. K. ...", is written over a horizontal line. The signature is fluid and cursive.

Return Forms to:

Universal City EDC
The City of Universal City
2150 Universal City Blvd
Universal City, TX 78148

Or by Email to:
deputycityclerk@uctx.gov

The City of Universal City
2150 Universal City Blvd
Universal City, TX 78148
WWW.UCTX.Gov
Tel: (210) 659-0333 ext 720

APPLICATION

**Universal City Economic Development Corporation
Board of Directors**

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Name: Richard F. Neville, Jr.

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Are you a property owner in UC? YES If yes, how long? 43 years

Do you own a business? NO Name of Business: _____

Are you presently employed? NO - RETIRED

Where: _____

Type of Business: _____

What is your position? _____

What are your responsibilities? _____

If not presently working, what was your last employment? Catholic Parish Coordinator

Your duties/responsibilities: See attached

Have you previously served on any municipal advisory boards? See attached

If yes, which board and when? _____

What are your general thoughts on economic development for Universal City?

Retail and commercial (light industry) to provide property tax and sales tax income to City.

How can you help in implementing your ideas on economic development?

Recommending prospective entities to Executive Director of EDC, and City Manager through newspaper, magazine and electronic MEANS of possibilities.

What are your thoughts on incentives for existing businesses to expand their operations?

Assisting in improvements to interior and exterior appearances as provided by EDC under its charter and State laws.

What are your thoughts on tax breaks/incentives to recruit new businesses to relocate to UC?

NOT IN FAVOR AT THIS TIME due to need for ALL INCOME WE CAN GET. Develop Aviation District to full potential.

What type of industry should the UCEDC target?

Light Commercial, mixed-use and others which would add to footprint.

Are you able to make the monthly meetings on the second Thursday of each month at 5:00 pm?

Yes No

Signature: 

Return Forms to:

Universal City EDC
The City of Universal City
2150 Universal City Blvd
Universal City, TX 78148

Or by Email to:
deputycityclerk@uctx.gov

VITA: REV. MR. RICHARD F. NEVILLE, JR., M.A., CMSgt USAF (Ret).

Born: [REDACTED]

ORDAINED a Deacon, for the Catholic Archdiocese of San Antonio, Texas April 2, 1975

**CERTIFICATION as a PASTORAL ADMINISTRATOR/ASSOCIATE
Archdiocese of San Antonio, Texas**

CERTIFICATION as a PROFESSIONAL CATECHIST, Archdiocese of San Antonio

EDUCATION

HOPE HIGH SCHOOL, Providence, Rhode Island, January 1949

RHODE ISLAND COLLEGE OF EDUCATION, Providence, Rhode Island

UNIVERSITY OF ALABAMA, 1959-1961

**Bachelor of Arts: History and Political Science
Concentration: American History and Geopolitics**

**Graduate of the United States Air Force Senior Noncommissioned Officer Academy
in residence, 1973**

ST. MARY'S UNIVERSITY, San Antonio, Texas

**Master of Arts: Pastoral (Church) Administration, (Distinguished Graduate)—1990
Practicum: *The Impact of Differing Leadership Styles on the Administration of a
Large Urban Parish in the Contemporary Church***

**Master of Arts: Moral Theology, (Distinguished Graduate)—1993
Thesis: *The Views of American Bishops and Theologians on the Removal of Nutrition
and Hydration from the Permanently Comatose Patient***

WORK EXPERIENCE

**United States Naval Reserve —1948-1952 (Combat Information Center CIC) on
Subchaser (Caribbean Ocean) and Destroyer Escort, North Atlantic Fleet.**

Enlisted in the United States Air Force, February 7, 1952

**Promoted to the Rank of Chief Master Sergeant, February 1, 1975
Retired February 29, 2008**

2005-2010—Catholic Parish Coordinator, Randolph AFB, Texas

January, 1993-2005— Visiting Lecturer in Theology, St. Mary's University

August 1993-2005—Faculty Advisor to the Non-Traditional Students Organization, St. Mary's University

August 1992-1993—Visiting Instructor in Theology, St. Mary's University,

January 1990-1992—Adjunct Instructor in Theology, St. Mary's University

IN THE ABOVE POSITIONS (1980—2010)

Obtained budgetary inputs from the various groups and submitted proposed final budget to the Senior Catholic Chaplain.

Submitted items for the weekly Sunday Bulletin to secretary for final inclusion.

Taught pre-baptism, class for parents and godparents.

Conducted pre-marriage preparation to couples to be married in Randolph AFB chapels.

With Senior Catholic Chaplain prepared liturgies for the various rites and observances of the Catholic Chapel Community.

Work in liaison with the local San Antonio Archdiocese to get retired military personnel commissioned as Special Ministers of the Eucharist for responsibility at Randolph AFB and to take Communion and Viaticum to shut-ins and patients at the local military facilities.

Other responsibilities and duties as directed by the Senior Catholic Chaplain.

Introduced and directed the RCIA Program to the Catholic Community (1985-1989)

Conducted Adult Education Programs for the Catholic Community leading to Continuing Education Credits from St. Mary's University.

MILITARY ASSIGNMENTS

Assistant Chief, Presentations Division, Office of the Chief of Staff Air Force Training Command, Randolph AFB, Texas; (1968-1980).

Member of the Air Training Command Briefing Team (1987-1980), giving briefings to visiting VIPs, including Members of the Congress of the United States, the Secretary of Defense, and the Secretaries of the Air Force of the United States and to visiting Foreign Air Force Commands throughout the world, Distinguished educators and civic leaders from throughout the United States, Students of the Air Force Officer Training School, and at various Air Force commands throughout the United States.

Coordinated speaking engagements and travel arrangements for the Air Training Command Briefing Team for presentations at military and civilian facilities throughout the United States.

Directing the filming of the Air Training Command Briefing Film, which was shot on locations at various Air Training Command Bases throughout the United States Intelligence Command, Kelly Air Force Base, San Antonio, Texas.

MILITARY AWARDS & DECORATIONS

Air Force Meritorious Service Medal (2 awards)
Air Force Commendation Medal
Air Force Good Conduct Medal (5 awards)
Army Good Conduct Medal (4 awards)
National Defense Service Medal (2 awards)
Armed Forces Expeditionary Medal (with gold border)
Korean Defense Service Medal
Air Force Professional Education Ribbon
Air Force Marksmanship Ribbon

OTHER AWARDS

**GEORGE WASHINGTON HONOR MEDAL (including monetary award),
The Freedom Foundation of Valley Forge, for essay on, "A Free Ballot – A
Free Country," 1968**

**Outstanding Senior Noncommissioned, Officer of the Year Headquarters Air
Training Command, 1974.**

**Greater San Antonio Chamber of Commerce Outstanding Noncommissioned
Officer of the Year, United States Air Force in the Greater San Antonio
Area, 1974.**

Catholic Chaplain's Award, Randolph AFB, 1973

Martha & Mary Award, Catholic Chaplain, Randolph AFB. 1985

**Advisor of the Month, St. Mary's University, San Antonio, Texas, March
2010**

OTHER FACTS

**MEMBER OF THE BOARD AND TREASURER OF THE CITY OF
UNIVERSAL CITY, TEXAS ECONOMIC DEVELOPMENT
CORPORATION, 1967—PRESENT**

**SPEAKER for the National Prayer Breakfast Observance at Laughlin Air
Force Base, Del Rio, Texas, 1975**

**President of the Diaconate Community of the Archdiocese of San Antonio,
Texas. 7 terms.**

**Secretary of the Diaconate Community of the Archdiocese of San Antonio
Texas 2 Terms.**

**Served as Secretary, Vice President, and President of the Randolph Schools
PTA.**

Member (both as a layman and as an ordained Deacon) of the Randolph Catholic Pastoral Council since its inception in 1969-2010, serving two terms as President.

Member of the Archdiocese of San Antonio Liturgical Commission giving input to the *National Catechetical Directory*, published by the National Council of Catholic Bishops

COUNCILMEMBER City of Universal City, 1994—2004; 2007-2023

Mayor Pro Tem of the City of Universal City, 2010-2023

Member of the Randolph AFB Reclamation Advisory Committee, 1996-2005.

Secretary, Region 7, Texas Municipal League, 1998-1999

Second Vice President, Region 7, Texas Municipal League, 1999-2000

First Vice President, Region 7 Texas Municipal League, 2000-2001

President, Region 7, Texas Municipal League, 2001-2003

Member of the Alamo Community College District Northeast Campus Committee on Programs and Services; and the Naming Committee for the Northeast Campus

ASSOCIATIONS

University Faculty for Life, 1990-present-

St. Mary' University, San Antonio, TX Alumni Assoc. 1990-present

Texas Municipal League 1994-2004; 2007-2023

American Legion Missing Man Post, 667, Universal City, Texas; 2003-present

VFW Post 4636, Life Member, Universal City, Texas

Universal City Citizens Police Academy Alumni Association; Class of 2021

Online Form Submittal: Economic Board Application

noreply@civicplus.com <noreply@civicplus.com>

Thu 6/27/2024 9:12 AM

To: Michael Cassata <DSDirector@uctx.gov>; Deputy City Clerk <deputycityclerk@uctx.gov>

Economic Board Application

General Duties of the Board: The Universal City Industrial Development Corporation (UCIDC) develops the overall economic development plan for the City which includes an annual budget and sets forth intermittent and/or short-term goals which the Board deems as necessary to accomplish compliance with its overall economic development plan. Members of the Board of Directors of the UCIDC serve without compensation. Board appointments are for two years.

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 - Be a Universal City resident, or a resident of Bexar County.
 - Ownership or prior ownership of a business is preferred, or work-related experience that benefits the economic development strategies of the UCIDC.
-

Please complete the online form below.

Personal Information

Name: John Williams

Home Address: [REDACTED]

Home Phone Number: [REDACTED]

Cell Phone Number: *Field not completed.*

Business Address: *Field not completed.*

Business Phone Number: *Field not completed.*

Occupation: Educator

Email Address: [REDACTED]

Residency Information

Length of Residency in Universal City: 41 yrs

Are you a registered voter: Yes

Employment

Current Employer: Northeast Lakeview College

Type of Business: Education

Your Position/Title: Adjunct Professor

Responsibilities: Teaching credit and dual credit students the basics of journalism and the power of the media in forming public opinion

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, which: *Field not completed.*

Have you served on a Board, Commission, or Committee before? Yes

If yes, which: Golf Advisory Committee

Please list organization memberships and positions held: Chair

What are your general thoughts on economic development for Universal City? One of the keys for UC in the future is redevelopment. The Aviation District is a great example. We are a fairly small community with little potential for growth since we are land locked. But we do have redevelopment opportunities open up all the time. The EDC plays a critical role and has done remarkable well for many years. I would be proud to be a part of the EDC

What types of industry should the UCIDC target? Small to medium size businesses. We basically have mom and pop type businesses and the EDC can help some of them with financial incentives if necessary to flourish as a small business.

CITY OF UNIVERSAL CITY

Date: 07/16/2024

TO: City Council

FROM: Kim M. Turner, City Manager

SUBJECT: FY 2024-2025 UCEDC Budget.

Historical Background

Every year, the UCEDC passes their draft budget to be considered by City Council, per UCEDC Bylaws, Section 4.04. This year, the budget attached to this agenda item was presented to and approved by the Board of Directors at the June 13, 2024 EDC Regular Meeting.

Action Requested

Approval of the UCEDC FY 2024-2025 Budget per UCEDC recommendation.

Source and Amount of Funding

The City of Universal City is a 4B Economic Development Sales Tax city as directed by the Texas Development Corporation Act of 1979. Resolution 622 and Resolution 633 authorize the ½% sales tax for UCEDC use.

The proposed UCEDC budget for FY 2024-2025 includes total expenditures of \$11,143,150 and total revenues of \$11,143,150, providing a balanced budget as required by statute.

Staff Recommendation

Staff recommends approving the proposed FY 2024-2025 UCEDC Budget attached to this item.

**Economic Development Corporation
2024-2025 Proposed Budget**

REVENUES		2023 - 2024 BUDGET	PROPOSED BUDGET
TAX REVENUE			
08-3400.3430	SALES TAX REVENUE	1,750,000	1,800,000
08-3700.3830	INTEREST INCOME	5,000	153,000
08-3700.3840	OTHER INCOME	-	3,000
08-3700.3841	EVENT REVENUE	-	15,000
08-3700.3844	2024 SALES TAX BOND		5,300,000
08-3700.3899	PRIOR PERIOD FUNDS	3,872,150	3,872,150
EDC TOTAL REVENUES		\$ 5,627,150	\$ 11,143,150
EXPENDITURES			
PAYROLL			
08-5880-4100.4110	REGULAR PAY	\$ -	\$ 250,387
08-5880-4100.4115	OVERTIME PAY	\$ -	\$ 2,000
08-5880-4100.4120	HOLIDAY PAY	\$ -	\$ 8,059
08-5880-4100.4125	LONGEVITY PAY	\$ -	\$ 1,344
08-5880-4100.4140	FICA EXPENSE	\$ -	\$ 16,231
08-5880-4100.4145	MEDICARE EXPENSE	\$ -	\$ 3,796
08-5880-4100.4160	EMPLOYEE RETIREMENT	\$ -	\$ 46,834
ALLOWANCES			
08-5880-4200.4210	TRAVEL EXPENSE	6,000	\$ 17,100
08-5880-4200.4250	TRAINING	7,000	\$ 9,000
DEBT SERVICE			
08-5880-4300.4353	2016 BOND NORTHLAKE PRINCIPAL	177,000	180,000
08-5880-4300.4354	2020 BOND PRINCIPAL	204,000	210,000
08-5880-4300.4355	2020 BOND INTEREST	86,011	80,000
08-5880-4300.4357	2024 BOND PRINCIPAL	-	55,000
08-5880-4300.4358	2024 BOND INTEREST	-	300,694
08-5880-4300.4360	2016 BOND NORTHLAKE INTEREST	8,893	6,000
08-5880-4300.4361	2016 BOND NORTHLAKE FEES	-	400
COMMUNICATIONS			
08-5880-4400.4440	PRINTING	1,000	1,000
08-5880-4400.4445	ADVERTISING	15,000	7,697
08-5880-4400.4450	NEWSPAPER PUBLICATIONS	-	6,000
08-5880-4400.4460	MEMBERSHIP/SUBSCRIPTIONS	45,000	45,321
08-5880-4400.4465	WEB PAGE HOSTING	18,000	41,100
08-5880-4400.4480	PROMOTION/ ED DEVELOPMENT	-	17,000
SUPPORT SERVICES			
08-5880-4600.4621	LEGAL SERVICES	19,000	15,000
08-5880-4660.4681	EDC OVERHEAD TRANSFER	98,000	88,750
CONTRACT SERVICES			
08-5880-4700.4717	GROUNDS MAINTENANCE		\$ 81,404
08-5880-4700.4740	INSURANCE AND BONDS	1,000	22,542
08-5880-4700.4780	BANK FEES	500	100
08-5880-4700.4790	OTHER CONTRACT SERVICES	40,000	79,000
08-5880-4700.4791	CONSULTANT SERVICES	-	8,758
08-5880-4700.4792	NEWSLETTER	36,000	36,000
08-5880-4700.4798	CONTINGENCY	842,446	625,000
08-5880-4700.4809	ENGINEERING SERVICES	100,000	248,655
SUPPLIES-MATERIALS			
08-5880-4800.4820	OFFICE SUPPLIES	5,300	6,000
REAL PROPERTY-EQUIPMENT			
08-5880-4900.4940	1604 TURN LANE	-	75,000
08-5880-4900.4942	INFRASTRUCTURE IMPROVEMENTS	1,200,000	102,197
08-5880-4900.4945	BUSINESS/FACADE IMPROVEMENTS	100,000	525,000
08-5880-4900.4960	NORTHLAKE SIGNS	65,000	65,000
08-5880-4900.4962	NORTHLAKE ENGINEERING		50,000
08-5880-4900.4964	REUNION IMPROVEMENTS		1,000,000
08-5880-4900.4965	KITTY HAWK IMPROVEMENTS		4,300,000
08-5880-4900.4970	PROMOTIONAL SIGNAGE		75,000
08-5880-4900.4971	HOLIDAY DECORATIONS	50,000	80,000
08-5880-4900.4972	COMMUNITY EVENTS	130,000	130,000
08-5880-4900.4981	AVIATION DIST FEASIBILITY STUDY		75,000
08-5880-4900.4983	PROPERTY ACQUISITION	500,000	2,484,832
EDC TOTAL EXPENDITURES		\$ 5,618,257	\$ 11,143,150

MINUTES
ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF UNIVERSAL CITY, TEXAS
Regular Meeting, Thursday, 13 June 2024

1. **CALL TO ORDER:** Mr. Crow, President at 5:10 P.M.
2. **QUORUM CHECK:** Michael Cassata, Development Services & EDC Director

Present:

Dick Crow, President
Lenny Dagg, Vice President
Christina Fitzpatrick, Director
Bear Goolsby, Director
Roland Hinojosa, Secretary
Bryan Kuhlmann, Director
Dick Neville, Treasurer

Also Present:

Kim Turner, City Manager
Michael Cassata, Economic Development Director
Maribel Garcia, Deputy City Clerk

Mr. Hinojosa noted a quorum was present.

3. **INTRODUCTION OF GUESTS:** None.
4. **OLD BUSINESS:**

Ms. Fitzpatrick moved to approve the following consent agenda item with discussed edits: a) Minutes of the 11 April 2024 Regular Meeting. Mr. Goolsby seconded the motion.

Vote: All in favor, none opposed.
Motion to approve carried.

Mr. Neville gave the Financial Report.

Mr. Dagg moved to approve the following consent agenda item: b) Financial Report. Mr. Hinojosa seconded the motion.

Vote: All in favor, none opposed.
Motion to approve carried.

5. **NEW BUSINESS:**

A. Discuss & Consider the FY24-25 UCEDC Budget.

Mr. Cassata stated the proposed budget's revenues and expenditures are \$11,143,150. He noted differences from last year's budget. He reviewed Allowances, Debt Service, Communications, Support Services, Contract Services, Supplies-Materials, and Real Property-Equipment expenditure categories. Throughout his explanation of the budget, he provided the following clarification for the Board:

- After Mr. Goolsby expressed support for the EDC attending the national ICSC convention to develop more business, Mr. Cassata and Mrs. Turner explained that Universal City would likely be more effective marketing itself at the regional ICSC convention due to the fact that the City is mostly built out.
- He gave a detailed overview of costs included in the Memberships/Subscriptions sub-

category, including Placer.ai.

- At Mr. Kuhlmann's request, Mr. Cassata and Mrs. Turner clarified that the EDC had always paid for the City website. Mr. Crow requested Google Analytics statistics for what content is viewed the most.
- The Promotion/ED Development sub-category was explained further.
- Mrs. Turner explained the increase under Insurance and Bonds expenditures due to property insurance for newly acquired property.

Mr. Goolsby moved to approve the UCEDC Budget as presented. Ms. Fitzpatrick seconded the motion.

Vote: All in favor, none opposed.

Motion to approve carried.

B. Next Meeting: Thursday, 11 July 2024 at 5:00 pm, Council Chambers.

6. STAFF REPORT:

Mr. Cassata and Mrs. Turner gave updates on economic development projects throughout the City and outcomes of past projects such as the disc golf tournament. A Staff update was given. Upcoming events were noted. Directors were reminded to submit their applications for reappointment to the EDC.

7. PUBLIC COMMENT: None.

8. ADJOURNMENT: Mr. Crow adjourned the meeting at 6:02 P.M.



Dick Crow, President

CITY OF UNIVERSAL CITY

Date: 7/11/2024

TO: City Council

FROM: Kim M. Turner, City Manager

SUBJECT: Public Meeting: Comprehensive Plan Update – Contract Award

Historical Background

The Universal City Comprehensive Plan is a long-range vision document that provides an integrated approach to addressing community-driven challenges, as well as goals and objectives for the City in general. Specifically, it serves as the City's primary policy and planning document. An update to the City's 2018-2022 Comprehensive Plan was slated in the FY 24 budget.

Early this year, the EDC, P&Z and City Council provided direction on specific content areas to include in the plan update, including analyses on Land Use & Zoning, Transportation & Mobility, Community Facilities & Infrastructure, Economic & Fiscal Conditions, and Image, Identity & Community Character.

Staff then released a Request for Proposals that resulted in a number of responses from qualified consultants. The Comprehensive Plan Update Evaluation Committee, consisting of elected and appointed representatives, as well as City Staff, reviewed the proposals and interviewed a select number of semi-finalists. Based on the proposals and interviews, the Evaluation Committee is forwarding the selected consultant to City Council for consideration.

Action Requested

Award the Comprehensive Plan Update to the selected consultant and authorize the City Manager to sign a contract after legal review of said contract.

Procurement Methodology

No procurement by the City is requested at this time.

Source and Amount of Funding

Comprehensive Plan Update funding has already been approved by City Council in the Fiscal 2023-2024 budget.

Staff Recommendation

Based on the outcome of the Evaluation Committee's review and interview process, Staff recommends City Council authorize execution of the contract with the selected consultant after legal review.

ANIMAL CARE & CONTROL FACILITY MONTHLY PERFORMANCE REPORT

June 2024

	Current Month			Year to Date		
	Dogs	Cats	Total	Dogs	Cats	Total
Visitors to the Facility			210			1,321
Total Calls Outs			118			731
Wild Animal Complaints			29			173
Nuisance Complaints Barking, Animals at Large	65	24	89	426	101	527
Animals Licensed	58	12	70	374	57	431
Quarantined	0	0	0	9	1	10
Verbal Warnings Issued	0	0	0			5
Written Warnings Issued	16	4	20			219
Summons Issued	0	0	0			8

Animals Remaining at Shelter May 2024	13	19	32			
Impounded	7	13	20	103	76	179
Owner Surrendered Pets	0	0	0	4	2	6
Shelter transfer - IN	2	0	2	8	0	8
Returned to Owner	2	0	2	51	8	59
Escaped or Released from Facility	0	0	0	0	0	0
Adopted	9	10	19	41	35	76
Adopted - Owner Surrender	1	0	1	4	1	5
Shelter Transfer - OUT	2	3	5	5	3	8
Shelter Transfer - Owner Surrender	0	0	0	0	0	0
Animals Euth (Non- Rehabilitatable)	0	6	6	11	16	27
Animals Euthanized (Space)	0	0	0	0	0	0
Animals Euthanized (Medical)	1	2	3	6	9	15
Animals Euthanized -Owner Surrender-No Rehab	0	0	0	0	0	0
Animals Euthanized-Owner Surrender-Space	0	0	0	0	0	0
Animals Euthanized-Owner Surrender-Medical	0	0	0	0	0	0
Total Euthanasias	1	8	9	17	25	42
Died @ Facility (Natural Causes)	0	0	0	0	0	0
Animals Remaining at Shelter June 2024	7	11	18			

ACCF Maximum Holding Capacity	22	Dog Runs	32	Cat Kennels
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PERCENTAGE OF OCCUPANCY	32%	Dogs	34%	Cats
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MUNICIPAL COURT MONTHLY STATISTICS

	2024 Fines Collected						2023 Fines Collected						2021 Fines Collected			
	#Tkts	#FTAs	Total Tickets	Total \$	Retained \$	Warrant \$	#Tkts	#FTAs	Total Tickets	Total \$	Retained \$	Warrant \$	#Tkts	Total \$	Retained \$	Warrant \$
January	528	136	392	176,881	127,704	75,994	769	224	545	179,400	122,584	46,504	357	131,296	97,279	54,622
February	535	147	388	192,852.00	145,935	100,104	675	270	405	136,714.00	90,742	47,418	291	161,835	121,373	101,512
March	601	161	440	193,234	144,570	89,286	812		812	282,601	205,523	148,663	571	227,516	179,417	161,317
April	689	168	521	197,623	145,319	92,982	670	134	536	178,085	127,049	70,752	545	140,086	104,830	68,199
May	728	177	551	196,880	137,776	77,112	678	137	541	190,454	130,156	76,784	636	149,068	110,534	77,370
June	797	166	631	153,934	109,801	52,756	813	215	598	188,765	131,234	61,857	747	143,549	100,135	63,239
July							879	94	785	177,224	121,073	57,100	563	166,071	117,286	59,904
August							804	230	574	216,074	138,889	82,038	685	185,422	124,940	79,797
September							739	195	544	175,055	119,173	49,755	758	151,030	101,576	47,413
October							570	171	399	183,292	126,285	56,268	832	167,922	116,943	54,745
November							545	107	438	140,620	100,362	53,052	563	133,342	95,779	64,734
December							513	169	344	137,763	98,476	40,277	749	167,727	112,399	51,184
TOTALS	3878	955	2923	1,111,404	811,105	488,234	8467	1946	6521	2,186,047	1,511,546	790,468	7,297	1,924,864	1,382,491	883,036
AVERAGE							706	161.33		182,171	125,962	65,872	608	160,405	115,208	73,670

DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

JUNE 2024

BUILDING		
<u>PERMITS ISSUED</u>	<u>CERTIFICATES OF OCCUPANCY</u>	
129	5	
<u>TOTAL INSPECTIONS</u>	<u>1ST TIME INSPECTIONS</u>	<u>RE-INSPECTIONS</u>
316	270	46
HEALTH		
<u>TOTAL INSPECTIONS</u>	<u>1ST TIME INSPECTIONS</u>	<u>RE-INSPECTIONS</u>
61	40	21
CODE COMPLIANCE		
<u>CASES OPENED</u>	<u>CASES CLOSED</u>	
81	35	

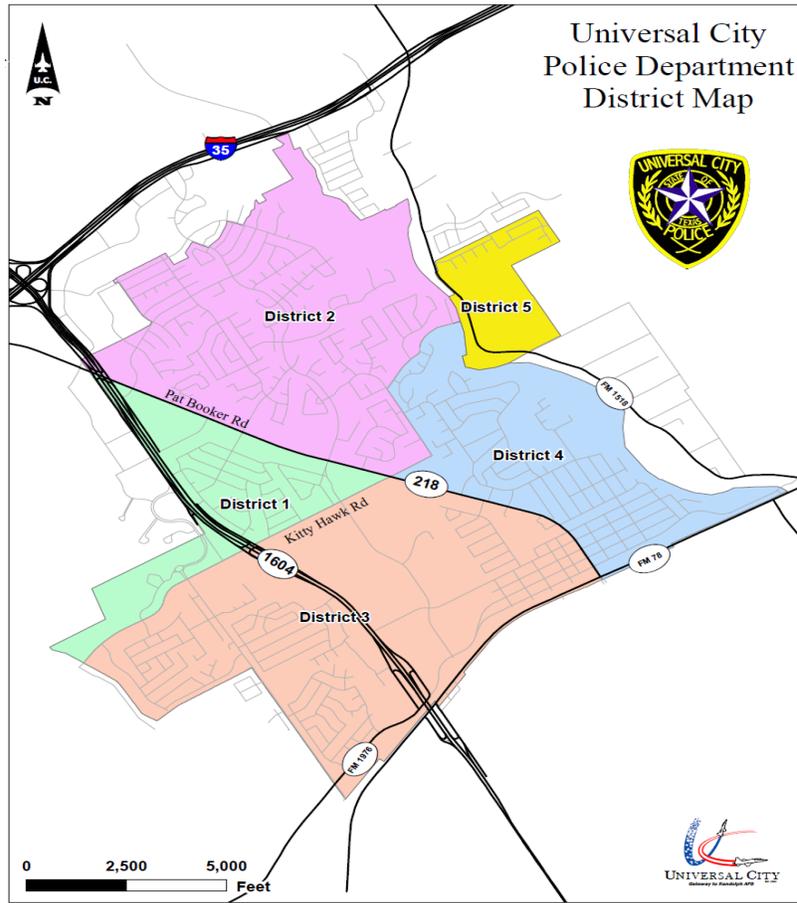
UNIVERSAL CITY POLICE DEPARTMENT



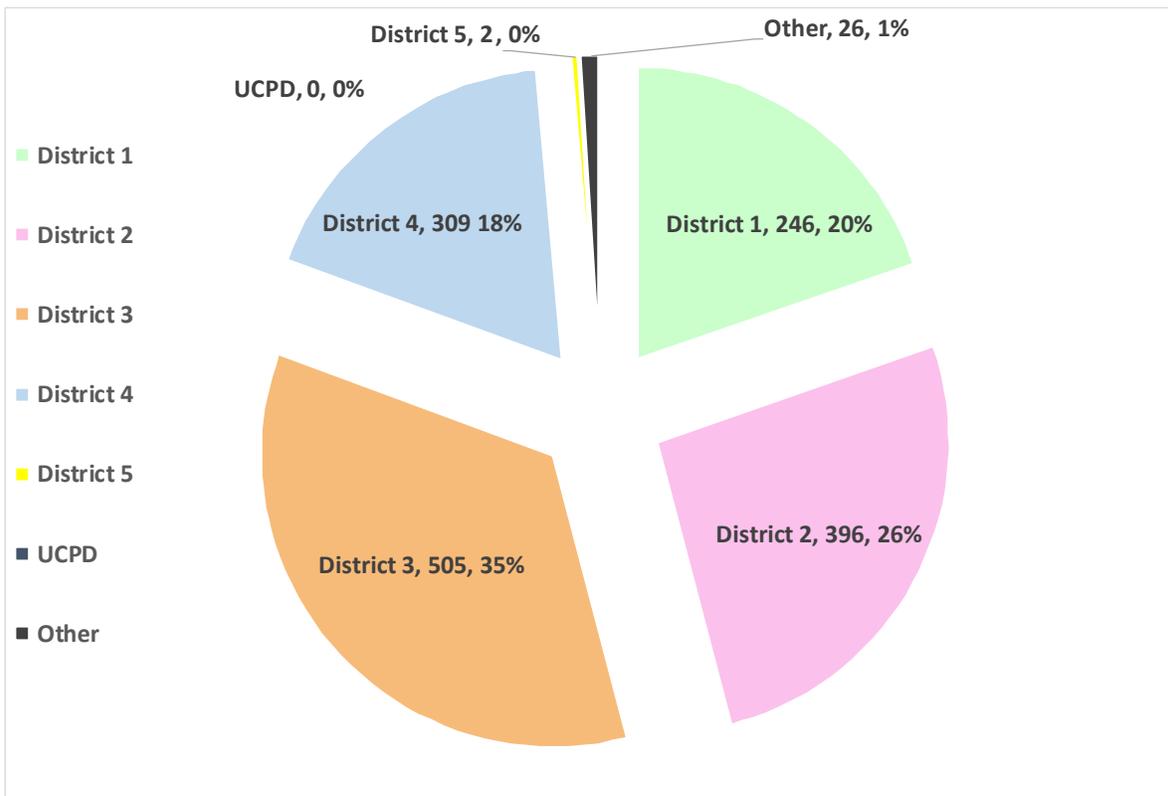
June 2024

ACTIVITY REPORT

“To provide patrol services, respond to emergencies, investigate crimes, and develop crime prevention programs that will render a safe environment for our community”.



Call activity received by Communication Technicians include the following: Officer initiated, backup calls, 911 emergency and non-emergency telephone calls.



WRITTEN REPORTS	
ORIGINAL	221
SUPPLEMENTAL	239
TOTAL	460

CALL TYPES	
PRIMARY	887
BACK-UP	586
CALL FOR SERVICE	2676
TOTAL	4149

INVESTIGATIONS	
ASSIGNED	365
CLEARED	35
TOTAL	330

SUMMONS	
CITATIONS	581
WARNINGS	537
TOTAL	1118

ARREST	
ADULT	70
JUVENILE	6
TOTAL	76

ACCIDENTS	
MAJOR	8
MINOR	30
TOTAL	38

Agency Executive Dashboard: UNIVERSAL CITY POLICE DEPARTMENT

Crash Summary by Year

by Crash Category	2021	2022	2023	2024 *
Total Crashes	505	401	438	246
Fatal (K)	2	1	1	--
Other Injury (A,B,C)	125	126	117	63
Non-Injury (N, U)	378	274	320	183
DUI	21	25	19	14
DWI	13	14	7	5
Speed Related	134	97	124	38
CMV Involved	14	8	5	9
Intersection Related	195	175	216	109
Motorcycle Involved	11	6	6	6
Cell Phone Related	3	9	4	1

by Crash Severity	2021	2022	2023	2024 *
FATAL INJURY	2	1	1	0
NOT INJURED	369	267	311	182
POSSIBLE INJURY	46	58	45	31
SUSPECTED MINOR INJURY	57	62	60	21
SUSPECTED SERIOUS INJURY	22	6	12	11

by Weather Condition	2021	2022	2023	2024 *
CLEAR	448	372	368	211
CLOUDY	22	10	39	21
FOG	1	0	0	0
OTHER (EXPLAIN IN NARRATIVE)	1	0	0	0
RAIN	25	19	31	13
SLEET/HAIL	2	0	0	1
SNOW	6	0	0	0

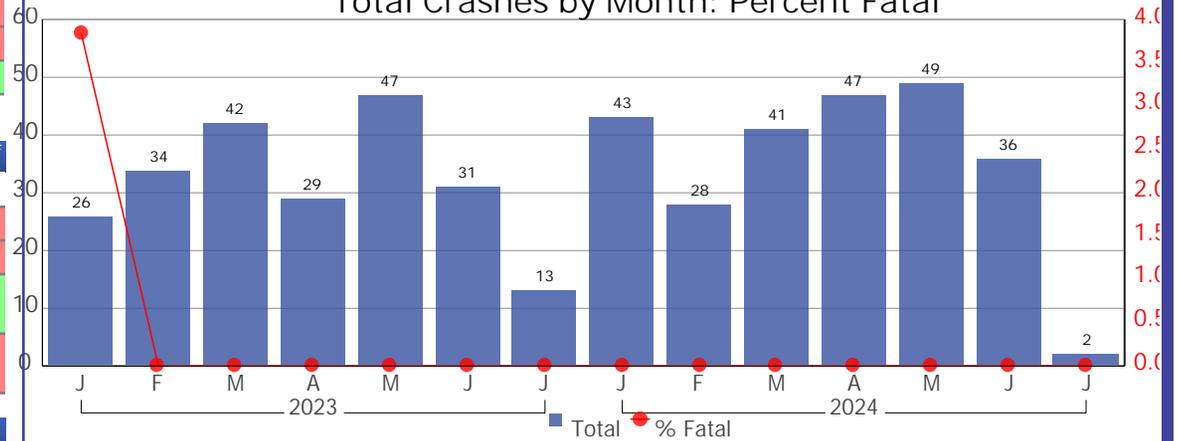
-- = No crash data

*Thresholds are based on YTD vs. YTD LY values

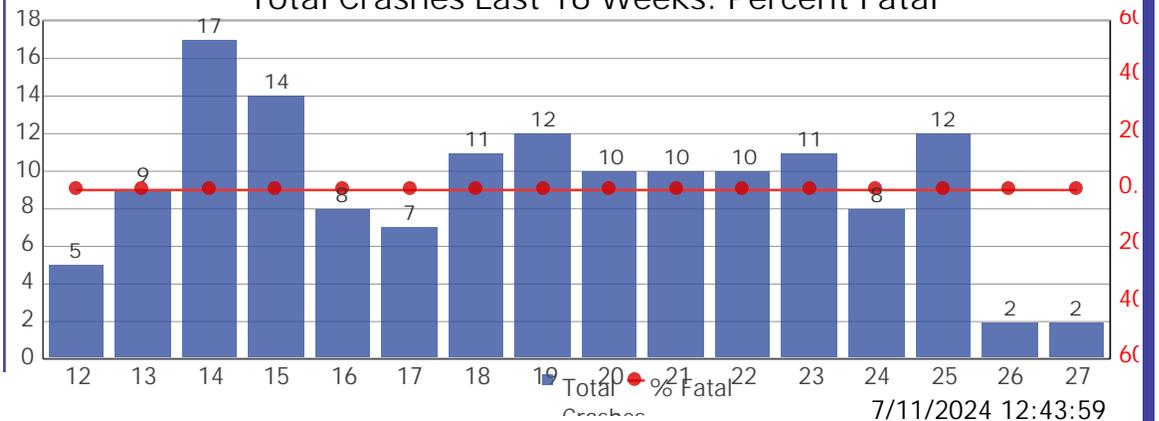
Crash Summary YTD

Top 5 Crash Contributing Factors YTD	Crashes	Crashes YTD LY	DUI Crashes	Fatal Crashes	Fatalities
DRIVER INATTENTION	52	71	2	--	--
FAILED TO CONTROL SPEED	33	53	4	--	--
FAILED TO YIELD RIGHT OF WAY - TURNING LEFT	27	18	1	--	--
CHANGED LANE WHEN UNSAFE	25	22	--	--	--
FOLLOWED TOO CLOSELY	25	16	--	--	--

Total Crashes by Month: Percent Fatal



Total Crashes Last 16 Weeks: Percent Fatal



UNIVERSAL CITY POLICE DEPARTMENT

JUN-2024

Case ID	Crash Date	Occurred On	Intersecting Road	Intersection Offset Amt	Direction	Private Drive / Parking Lot
FM0078		2 crashes				
240007884	06/11/2024	FM0078	SH0218	0.550 MILES	E	NO
240008305	06/20/2024	FM0078	KNEUPPER RD	100.000 FEET	S	NO
SL1604		11 crashes				
240007536	06/04/2024	SL1604	IH0035	100.000 FEET	NE	NO
240007743	06/08/2024	SL1604	SL1604	1.000 MILES	N	NO
240007467	06/02/2024	SL1604	SH0218	0		NO
240007444	06/02/2024	SL1604	KITTY HAWK RD	500.000 FEET	N	NO
240007703	06/07/2024	SL1604	KITTY HAWK RD	0.270 MILES	N	NO
240007672	06/07/2024	SL1604	KITTY HAWK RD	121.000 FEET	SW	NO
240008340	06/21/2024	SL1604	KITTY HAWK RD	0		NO
240007661	06/07/2024	SL1604	PAT BOOKER RD	1.000 FEET	N	NO
240008029	06/15/2024	SL1604	PAT BOOKER RD	0.290 MILES	S	NO
240008364	06/21/2024	SL1604	W KITTY HAWK RD	169.000 FEET	NE	NO
240008312	06/20/2024	SL1604	W BYRD	338.000 FEET	SE	NO
UNIVERSAL CITY BLVD		1 crash				
240008194	06/18/2024	UNIVERSAL CITY BLVD	PAT BOOKER RD	26.000 FEET	N	NO
SH0218		9 crashes				
240007819	06/10/2024	SH0218	SL1604	0		NO
240007967	06/13/2024	SH0218	SL1604	50.000 FEET	SE	NO
240008167	06/17/2024	SH0218	UNKNOWN	42.000 FEET	W	NO
240007681	06/07/2024	SH0218	UNIVERSAL CITY BLVD	21.000 FEET	W	NO
240008457	06/23/2024	SH0218	ATHENIAN	0		NO
240007739	06/08/2024	SH0218	KITTY HAWK RD	600.000 FEET	W	NO
240008201	06/18/2024	SH0218	CORONADO BLVD	0		NO
240008169	06/17/2024	SH0218	ROSE GARDEN DR	0		NO
240007526	06/04/2024	SH0218	N LOOP 1604 ACCESS RD	100.000 FEET	NE	NO
CORINTH		1 crash				

UNIVERSAL CITY POLICE DEPARTMENT

JUN-2024

Case ID	Crash Date	Occurred On	Intersecting Road	Intersection Offset Amt	Direction	Private Drive / Parking Lot
240007403	06/01/2024	CORINTH W AVIATION BLVD	PHOENIX AVE	585.000 FEET	N	NO
		1 crash				
240007396	06/01/2024	W AVIATION BLVD KITTY HAWK RD	PAT BOOKER RD	32.000 FEET	W	NO
		2 crashes				
240008245	06/19/2024	KITTY HAWK RD	OLD CONVERSE RD	5.000 FEET	SW	NO
240008247	06/19/2024	KITTY HAWK RD PAT BOOKER RD	OLD CONVERSE RD	11.000 FEET	SW	NO
		4 crashes				
240007949	06/13/2024	PAT BOOKER RD	SL1604	0		NO
240008470	06/23/2024	PAT BOOKER RD	SL1604	0		NO
240007598	06/05/2024	PAT BOOKER RD	ATHENIAN	200.000 FEET	S	NO
240008007	06/14/2024	PAT BOOKER RD E BYRD BLVD	ROSE GARDEN	50.000 FEET	S	NO
		1 crash				
240007999	06/14/2024	E BYRD BLVD E 1604 ACCESS ROAD LOOP	TRUDY LN	0		NO
		2 crashes				
240008401	06/22/2024	E 1604 ACCESS ROAD LOOP	SL1604	0.300 MILES	N	NO
240007905	06/12/2024	E 1604 ACCESS ROAD LOOP APPLE SPGS	KITTY HAWK RD	21.000 FEET	SW	NO
		1 crash				
240008267	06/19/2024	APPLE SPGS ATHENIAN ST	ROARING SPG	11.000 FEET	S	NO
		1 crash				
240007399	06/01/2024	ATHENIAN ST	PAT BOOKER RD	32.000 FEET	E	NO

Grand Total: 36