

AGENDA

Parks and Recreation Commission of Universal City, Texas
Regular Meeting, Tuesday, August 27, 2024, 6:00 PM
Public Works Bldg. Conference Room
265 Kitty Hawk Road, Universal City, TX

1. CALL TO ORDER: at 6:00 PM
2. QUORUM CHECK:
3. CITIZENS TO BE HEARD:
4. MINUTES OF PREVIOUS MEETINGS:
 - a) Consider the Minutes of the June 25, 2024, Meeting.
5. NEW BUSINESS:
 - a) Update on Red Horse Park Basketball Court Improvements.
 - b) Discussion on National Fitness Campaign Presentation.
 - c) Discussion on our next phase of the Red Horse Park parking lot improvements.
 - d) Update on the Athenian Park walking trail improvements.
6. COMMISSION MEMBER ITEMS:
7. ADJOURNMENT:

In accordance with the requirements of Texas Government Code section 551.127, a member of the governing body will participate in this meeting from a remote location. A quorum of the governing body as well as the presiding officer shall be physically present at the above posted location, which shall be open to the public. Those participating remotely shall be visible and audible to the public for all open portions of the meeting. A member of a governmental body who participates in a meeting remotely as provided by law, shall be counted as present at the meeting for all purposes.

All items on the agenda are eligible for possible discussion and action. The Parks and Recreation Commission reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).

This facility is wheelchair accessible & accessible parking spaces are available. Request for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the city clerk's office at (210) 619-0701 if these services are needed.

MINUTES
PARKS & RECREATION COMMISSION OF THE CITY OF UNIVERSAL CITY, TEXAS
Regular Meeting, Tuesday Evening, 25 June 2024

1. **CALL TO ORDER:** Chair Westerfield at 6:02 P.M.
2. **QUORUM CHECK:** Chair Westerfield

Commission Members Present:

Harry Westerfield, Chairperson
Mary Eddy, Member
Nick Ferguson, Member
Judy Schindler, Member
Janet Tennis, Member

Also Present:

Randy Luensmann, Public Works Director
Maribel Garcia, Deputy City Clerk

Chair Westerfield noted a quorum was present.

3. **CITIZENS TO BE HEARD:** None.
4. **OLD BUSINESS – MINUTES OF PREVIOUS MEETINGS:**

A. Consider the Minutes of the April 23, 2024 meeting.

Mr. Ferguson moved to approve the minutes. Ms. Tennis seconded the motion.

Motion to approve carried unanimously.

5. **NEW BUSINESS:**

A. Update on Red Horse Park basketball court improvements.

Mr. Luensmann reported progress on the court and presented photos of said progress. He stated the court should be completed by July, weather permitting. It was noted that sod would be placed to prevent tracking mud onto the court. He clarified fencing locations for the Commission. He reassured Members that basketball rims would not be installed until completion of the court to prevent pre-completion use of the court.

B. Update on the Red Horse Park parking lot project.

Mr. Luensmann reported that the parking lot was completed. He reviewed the flow of traffic and handicap spaces.

C. Update on various park improvements.

The Commission was reminded that the City Council budget work session would be July 9th at 4:30 p.m. Mr. Luensmann reminded them of budget priorities and gave project updates on the UC Park pavilion, skatepark creation, and parking lot projects related to parks. He said all UC Park work would be expensive and would rely heavily on Texas Parks & Wildlife grants. Money was set aside in the budget for grant matching. Mr. Luensmann stated that, while waiting for grant funding, Public Works would focus on other projects that could be completed at parks. Some projects included parking lots, playground renovation, and walking trails. He noted

improvements to parks that the Commission had previously discussed. These included installation of security cameras at the Veterans Park bathrooms and installing new barbeque pit hot boxes for used coals. He also gave an update on Athenian Park trail and dog park.

The Commission discussed funding mechanisms such as ad valorem taxes compared to grant funding. They also discussed the likelihood of Council support for the parks budget. They suggested arguing the positive effects of parks on crime rates and noted that real estate agents use parks as a pull factor when marketing homes. They discussed general maintenance of parks.

D. Discussion on future Cibolo Creek Trail Project.

Mr. Luensmann displayed a map of the trail and noted phases of trail creation. He reviewed funding mechanisms such as grants. The trail would eventually connect to Selma, Texas. There would be a few offshoots from the trail. Mr. Luensmann noted the new service road.

The Commission discussed wayfinding signs and the use of QR codes to get online mapping. They suggested heavily advertising both the project and the accessibility of maps on the trail.

Mr. Luensmann commented that a grant was available for this project and a match for grants related to the trail had been budgeted.

6. COMMISSION MEMBER ITEMS:

The Commission briefly discussed the upcoming City Council budget meeting. They were also reminded of Boards and Commissions applications and interviews.

Ms. Eddy and Mr. Luensmann discussed UC Park signage and upcoming grand openings.

7. ADJOURNMENT:

With Commissioners' consensus to adjourn, Chair Westerfield adjourned the meeting at 7:09 p.m.

Harry Westerfield
Chairperson