

MINUTES
ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF UNIVERSAL CITY, TEXAS
Regular Meeting, Thursday, 08 June 2023

1. **CALL TO ORDER:** Mr. Crow, President at 5:00 P.M.
2. **QUORUM CHECK:** Kristin Mueller, City Clerk

Present:

Dick Crow, President
Lenny Dagg, Vice President
Roland Hinojosa, Secretary
Dick Neville, Treasurer
Christina Fitzpatrick, Director
Bryan Kuhlmann, Director

Also Present:

Kristin Mueller, Economic Development Director
Regina Carmona, Community Relations Specialist
Robert Sam, Marketing Assistant
Maribel Garcia, Deputy City Clerk

Not Present:

Bear Goolsby, Director

Mr. Hinojosa noted a quorum was present.

3. **INTRODUCTION OF GUESTS:** None.

Before moving on to items to be voted on, the EDC voted on the following from **5. NEW BUSINESS:**

B. Discuss & Consider the Appointment to the Universal City Economic Development Corporation Board of Directors to Fill the 2022-2024 Unexpired Term.

Ms. Mueller explained that Mr. Neville has served on the EDC as an elected official. According to the EDC Articles of Incorporation, if a member of the EDC who is serving in their capacity as a councilmember is not reelected, they are automatically removed from their EDC position. She stated the City did not have any other recent applications on file. Mr. Neville, having not been reelected, can be reappointed in his personal capacity immediately.

Mr. Hinojosa thanked Mr. Neville for his service to the City and supported his reappointment.

Ms. Mueller explained the Bylaws and City Charter for Mr. Kuhlmann who had questioned why Mr. Neville would not simply stay on the EDC.

Mr. Dagg motioned to appoint Mr. Neville to fill the vacancy for the 2022-2024 Unexpired Term. Mr. Hinojosa seconded the motion.

Vote: All in favor, none opposed.
Motion to approve carried.

4. **OLD BUSINESS:**

Ms. Fitzpatrick moved to approve the following consent agenda item: a) Minutes of the 11 May 2023 Regular Meeting with the amendment of changing the adjournment time to 5:54 P.M. from 6:54 P.M.

Mr. Dagg seconded the motion.

**Vote: All in favor, none opposed.
Motion to approve carried.**

Mr. Neville read the bills to be paid and gave the FY 2022-2023 Q2 Financial Report.

Mr. Hinojosa moved to approve the bills to be paid and the Financial Report for FY2022-2023 Q2

Mr. Dagg seconded the motion.

**Vote: All in favor, none opposed.
Motion to approve carried.**

Ms. Mueller asked for and received feedback on the format of the FY 2022-2023 Q2 Financial Report. Consensus was given to keep the report in its new format as it was easier to read.

5. NEW BUSINESS:

A. Discuss & Consider the contract for professional services with 6S Engineering Services for the Bowie Street Parking Lot.

Ms. Mueller reported that the EDC had closed on 119 Aviation, a half-acre lot, in October 2022. She stated that Public Works had broken ground on foundation work. A proposal was made to make this lot the first offsite parking lot in the district. Ms. Mueller cited a need for an increase in parking. The proposed contract would total \$20,480.

Mr. Kuhlmann requested progress updates on this project.

Ms. Fitzpatrick asked Mr. Kuhlmann thought that the quote was too high.

Mr. Kuhlmann stated it was not and asked that the EDC be provided a synopsis of future projects they lend support to.

Mr. Hinojosa motioned to approve the contract with 6S Engineering Services. Mr. Kuhlmann seconded the motion.

**Vote: All in favor, none opposed.
Motion to approve carried.**

6. STAFF REPORT:

Ms. Mueller gave an update on economic development projects throughout the City.

7. PUBLIC COMMENT: None.

8. ADJOURNMENT: Mr. Crow adjourned the meeting at 5:33 P.M.