

BOARD OF ADJUSTMENT SCHEDULE
January 2026 thru March 2027

2026 Dates	2027 Dates
Variance Application Deadline	Board of Adjustment Meeting
January 5, 2026	January 26, 2026
February	February 23
March 2	March 23
April 6	April 27
April 27	*May 18
June 1	June 22
July 6	July 27
August 3	August 24
*September 4	September 28
October 5	October 26
November 2	November 23
December 7	December 28, 2026
January 4, 2027	January 25, 2027
February 1	February 22
March 1	March 22

1. Variance applications must be received in the Development Services Department by 4:00 p.m. on the date specified above.
2. *Denotes a holiday work-around.
3. The Board of Adjustment meetings are held at 6:00 p.m. unless noted otherwise. All meetings are held in the Council Chamber of the municipal offices at 2150 Universal City Blvd, Universal City, TX 78148.
4. The Texas Local Government Code, Section 211.001 requires that each case heard by the Board of Adjustment shall be heard by 75% of the membership and six affirmative votes required to grant a variance.
5. Applicants should review the Criteria for Granting a Variance prior to submitting an application.
6. Zoning Ordinance 581, Section 2.6.7 provides that a special exception or variance shall not be valid if action authorized is not begun within a period of ninety (90) days. Action shall include the issuance of a building permit.